



## Metropolitan Development and Housing Agency

### Rental Assistance Department

302 Foster Street • Nashville, Tennessee 37207

Mailing Address: P O Box 846 Nashville, Tennessee 37202

Telephone (615) 252-6500 • TDD (615) 252-8599 • FAX (615) 252-6614

[www.nashville-mdha.org](http://www.nashville-mdha.org)

[section8@nashville-mdha.org](mailto:section8@nashville-mdha.org)

## Relocation and Porting Information

You may be able to move to another rental unit with your Section 8 rental assistance. There are two types of moves using a Section 8 Voucher:

**Relocation:** moving to another unit within the MDHA jurisdiction (Nashville, Davidson County) is called “relocation.”

**Porting:** moving to another unit outside the MDHA jurisdiction in another housing agency’s area is called “portability” or “port” or “porting.”

**You must be in good standing to be approved for a relocation or portability voucher.**

### **What good standing means:**

- You must give your landlord written notice that is in accordance with your lease terms (30 day or 60 day notice requirement) and you have fulfilled all current lease obligations
- You have a zero balance owed to your landlord and a zero balance owed to MDHA (or current on an installment agreement)
- You are not in an eviction process with landlord or termination process with MDHA

**If you believe you are eligible to relocate or port and you would like to move to a different unit, please fill out Part I of the Notice to Vacate form – see [Relocation and Notice to Vacate](#) and give to your current landlord to fill out Part II. Your completed Notice to Vacate form (**SIGNED BY YOU AND YOUR LANDLORD**) must be submitted to your MDHA assigned specialist at **least 15 days before your notice to your landlord is to begin.****

This means if your lease requires a 30 day written notice, your completed Notice to Vacate must be submitted to MDHA at least 45 days before the date you plan to move out. If your lease requires a 60 day written notice, your completed Notice to Vacate must be submitted to MDHA at least 75 days before the date you plan to move out. MDHA needs this time to determine if you are eligible to move with continued assistance.

Failure to submit your Notice to Vacate in the required timeframe may result in your notice being rejected. If you have already moved out of your unit without notifying MDHA, or have not received advanced approval from MDHA to move, your voucher may be canceled and you will be responsible for the FULL amount of your rent.

If you are **porting** out to another area, in addition to your **Notice to Vacate**, you will need to submit a **[Portability Request](#)** form to your assigned specialist.