

**[DRAFT FY2018 COC LOCAL NEW PROJECT
APPLICATION: DUE VIA EMAIL BY 08.10.2018, 4:00 PM]**

NOTE: This application includes basic information for applicants. All agencies should review HUD's FY2018 Notice of Funding Availability, which contains comprehensive details:

<https://www.hudexchange.info/resources/documents/FY-2018-CoC-Program-Competition-NOFA.pdf>

(For NEW projects wishing to compete for a potential reallocation of renewal project funding, or new 6% BONUS project funding – approximately \$220,342, or the 10% Domestic Violence bonus – approximately 367,238 - in the HUD FY2018 competition.)

SECTION (1): PROPOSED PROJECT TYPE Proposal is for DV Bonus? _____				Max Section Points: TBD by PEC	
Eligible Projects:	Project Housing Type:	Length of Assistance	# Homeless to be served	Program Budget	
PH- Permanent Supportive Housing	<input type="checkbox"/> Tenant-based <input type="checkbox"/> Sponsor-based <input type="checkbox"/> Project-based		<u>1T</u>	1T	
PH- Rapid Re-housing		<input type="checkbox"/> (Less than 3 months) <input type="checkbox"/> (3-12 Months) <input type="checkbox"/> (12 or more months)	<u>1T</u>	1T	
Joint TH/ PH-RRH Bonus	<input type="checkbox"/> Trans housing <input type="checkbox"/> Rental Asst (RRH) Must check BOTH.	<input type="checkbox"/> (Less than 3 months) <input type="checkbox"/> (3-12 Months) <input type="checkbox"/> (12 or more months)	<u>1T</u>	1T	
Coordinated Entry System		How quickly does the project plan to move Households from a state of homelessness to stably housed? Enter an estimate in months.	<u>1T</u>	1T	
HMIS Project	N/A	N/A	<u>1T</u>	1T	

SECTION 2: THRESHOLD REQUIREMENTS				Max Section Points: 0
Categories	Response	CoC Interim Rule Regulation	Summary	Required Attachments:
Match & Leverage- Is agency committing at least 25%?	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.73-CoC Interim Rule (matching)	Minimum Match: 25% (must include supportive documentation of commitment) Total Match: \$	
Current audit Reports – Findings? (if findings, attach page noting issue)	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.59-CoC Interim Rule	All projects subject to monitoring from HUD and local processes. Audits must be within (9) month timeframe from the end of the agency's most current FY	If findings, note remedial actions
Board participation/policy-making body- Agency is aware of requirement	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.75-CoC Interim Rule	Each recipient must have homeless or formerly homeless representation on a policy-making entity	
Program Participants Informed of Rights	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.91-CoC Interim Rule	Participant informed of eligibility criteria, discharge policies, rights to appeal.	Agency has written standards including program rules, termination process, written notice of termination and appeals process.
Total Expenditure of Grant	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.107-CoC Interim Rule/§ 578.87	If less than 100% expended during program year, the leftover funding could be de-obligated by HUD. Draw down requirements: Maintained Quarterly Draw-downs.	Total Left Unspent (enter amount below) \$ _____
HMIS Participation and Data Quality	<input type="checkbox"/> YES <input type="checkbox"/> NO	Project Data Quality meets the 95% threshold requirement.	"Data Not Collected" less than 2% for any category and on average.	

SECTION 3:

Experience of Applicant, Subrecipient(s), and Other Partners (2B in e-snaps)

1. Describe the experience of the applicant and potential subrecipients (if any), in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations. (Max 6,000 characters)

2. Describe the experience of the applicant and potential subrecipients (if any) in leveraging other Federal, State, local, and private sector funds. (Max 3,000 characters)

3. Describe the basic organization and management structure of the applicant and subrecipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system. (Max 3,000 characters)

SECTION 4:

Proposed Performance Targets

1. Length of Stay

Days from project entry to residential move-in (RRH & Joint TH/RRH) = _____

2. Exits to Permanent Housing = %

RRH & TH - move to PH; PSH - Remain in, or move to, PH

3. New or Increased Income- Earned = %

4. New or Increased Income- Non-employment = %

5. High Needs Populations

Zero income at entry = %

More than 1 disability= %

Entering from place not meant for human habitation = %

SECTION 5: PROPOSED BUDGET			Max Section Points: 0
Proposed Activity	HUD CoC Request	Cash Match	Totals
1. Real Property (Leasing)			
2. Tenant-based Rental Assistance (TRA)			
3. Sponsor-based Rental Assistance (SRA)			
4. Supportive Services			
5. Rapid Re-housing			
6. Operations			
7. CES			
8. HMIS			
9. Request Subtotal (Subtotal lines 1 through 8)			Total Budget (Total CoC Request + Total Cash Match)
10. Administrative Costs (Up to 7% of entire grant)			
11. Total Request (Total lines 9 and 10)			

SECTION 6: PROPOSED PROGRAM POPULATIONS			Max Section Points: TBD
Project Plans to Serve (note %):	Chronic ____%	Is this % different than what the project typically serves?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If the project applicant <i>plans</i> to serve one of the (4) HUD priority populations, the project must receive 100% of its referrals from a local Coordinated Entry Process or from a Community managed by-name list.	Households with Family (prioritized by need) ____%	Is this % different than what the project typically serves?	<input type="checkbox"/> YES <input type="checkbox"/> NO
	Unaccompanied Youth ____%	Is this % different than what the project typically serves?	<input type="checkbox"/> YES <input type="checkbox"/> NO
	Veteran (all types of discharges) ____%	Is this % different than what the project typically serves?	<input type="checkbox"/> YES <input type="checkbox"/> NO

SECTION 7: PROPOSED PRIOR LIVING SITUATIONS		Max Section Points: TBD
Homeless Participants	Projected Percentages (%)	
<i>Priority I: On the Street, or Emergency Shelters</i>		
Persons who came from the street or other locations not meant for human habitation.	%	
Persons who came from Emergency Shelters.	%	
<i>Priority II: Transitional Housing or Institutions (Rehab, Jail, etc.)</i>		
Persons in Transitional Housing who came directly from the street or Emergency Shelters.	%	
Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution	%	
Total Percentage:		
If total less than 100%, please specifically identify the reasons why in the space below.		

SECTION 8: CONSUMER FOCUS & COMMUNITY PLANNING for CES		Max Section Points: TBD
HEARTH-Related Questions	Please check YES or NO	
Do staff members who deliver services or case management for this project use, or will they use, evidence-based practice models? (provide documentation)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does your agency have a project or a workflow that currently accept referrals and accept entries into programs from one or more of the CES processes in Nashville? (including utilizing one of the designated vulnerability index tools.) 1. CES for Families-Metro Social Services 2. CES for Chronic Individuals-Metro Homelessness Commission-“How’s Nashville” 3. CES for Unaccompanied Youth 4. CES for Veterans If yes to any: Will the project continue accepting 100% of its referrals from any of the current CES processes?	Families: <input type="checkbox"/> YES <input type="checkbox"/> NO Chronic: <input type="checkbox"/> YES <input type="checkbox"/> NO Youth: <input type="checkbox"/> YES <input type="checkbox"/> NO Veterans: <input type="checkbox"/> YES <input type="checkbox"/> NO	
	<input type="checkbox"/> YES <input type="checkbox"/> NO If yes, which one:	
If the project does not currently accept referrals and entries into the program using one of the CES models currently in place, does the project plan to begin using one of the CES models if the project is selected? (Must answer yes to all questions below to receive points.) 1. Project intends to contact the Metropolitan Homelessness Commission to learn more about the CES process. 2. Project agrees to begin working from a Community By-Name list of individuals and families experience homelessness. (no additional waitlists will be used to admit clients into the program.)	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO	

SECTION 9: Housing First or Low Barrier Determination			Max Section Points: TBD
Question Number:	“Does the project ensure that participants are not screened out based on the following items? Select all that apply. By checking all of the first four boxes, this project will be considered low barrier”.		Total Points Possible
1.	Having too little or no income	<input type="checkbox"/> YES <input type="checkbox"/> NO	
2.	Active or history of substance abuse (can test positive on drug screen)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
3.	Having a criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/> YES <input type="checkbox"/> NO	
4.	History of domestic violence (either perpetrator or victim)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Question Number:	“Does the project ensure that participants are not terminated from the program for the following reasons?” If yes to all these questions, the project will be considered Housing First.		If yes to questions 1-4, project is considered low barrier.
5.	Failure to participate in supportive services	<input type="checkbox"/> YES <input type="checkbox"/> NO	
6.	Failure to make progress on service plans	<input type="checkbox"/> YES <input type="checkbox"/> NO	
7.	Loss of income or failure to improve income	<input type="checkbox"/> YES <input type="checkbox"/> NO	
8.	Being a victim of domestic violence	<input type="checkbox"/> YES <input type="checkbox"/> NO	
9.	Any other activity not covered in a lease agreement typically found in the project’s geographic area	<input type="checkbox"/> YES <input type="checkbox"/> NO	

NOTE: Agencies practicing a true housing first model will be given priority.

Please use the space below to provide additional information about your project that your agency's feels is important or critical to note during the evaluation period.

Please use: 12 Font, Times New Roman, Double-spaced text-maximum of 1 Page.

SIGNATURE PAGE: Must be signed by the agency's Executive Director, as well as the designated party either assigned to attend the CoC General Meetings or submit the Annual Performance Report for the HUD CoC-funded project.

HEARTH ACT & Opening Doors: LAWS

On May 20, 2009, President Obama signed into law a bill to reauthorize HUD's McKinney-Vento Homeless Assistance programs.

<u>In order for any project to be considered for funding in FY2018, please check yes or no to all of the following statements:</u>		
Our agency understands HUD's priorities as outlined in the FY2018 Notice of Funding Availability (NOFA):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase Permanent Supportive Housing beds dedicated for chronic homeless persons	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase Rapid Re-housing beds, especially for homeless families	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Adhere to principles of Housing First, primarily by ensuring low to no barriers	<input type="checkbox"/> YES	<input type="checkbox"/> NO
housing entry (criminal background checks, sobriety requirements, etc.- HUD wants 75% of local projects to be low-barrier), and assisting homeless persons with housing entry as quickly as possible	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reallocate funding from lower-performing projects to more effective options	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increased focus on System performance, versus only at project level	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Extensive use of Coordinated Entry Systems to assess needs and refer to housing & services	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reduce length of time persons are homeless	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase income and connection to benefits	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Move homeless persons into permanent housing, and assure high rate of housing retention	<input type="checkbox"/> YES	<input type="checkbox"/> NO
End homelessness among chronic homeless persons, veterans, families with children and unaccompanied youth	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Our agency understands our CoC-funded projects can only accept persons meeting the HUD definition of literally homeless.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Our agency understands the requirements of data collection and the priority on data-driven planning using the continuums local HMIS	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Signed:

Executive Director:

Agency Staff Designated to Attend CoC meetings/workshops:

Date Signed:

Additional information (do not include these pages in final application):

CoCs may submit new projects created through reallocation, bonus, or a combination of reallocation and bonus, new DV Bonus projects, & CoC planning project.

Chronic Homelessness: HUD: 24 CFR 578.3

Veterans: Include all persons who served in the military, regardless of discharge status.

DedicatedPLUS:

A permanent supportive housing project where 100 percent of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at intake are:

1. experiencing chronic homelessness as defined in 24 CFR 578.3;
2. residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
3. residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
4. residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project;
5. residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, **but has not done so on four separate occasions;** or
6. receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

RRH-PH Projects:

Rapid Rehousing is not a new in the FY 2017 CoC Program Competition; however, there is a significant change to the persons who can be served by a rapid rehousing project. Rapid rehousing projects may serve individuals and families, including unaccompanied youth, who meet the following criteria:

1. residing in a place not meant for human habitation;
2. residing in an emergency shelter;
3. persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
4. residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition; or
5. residing in transitional housing funded by a Joint TH and PH-RRH component project; or
6. receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

*CoC funding is restricted to only serving individuals or families who meet the strict definition of homelessness.

The homeless priority process is intended to identify programs that are serving the highest need in the Nashville Continuum of Care, i.e. prioritizing those with the highest degree of homelessness.

Priority I literal homelessness outlined in the CoC Interim Rule

1. An individual or family with a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping group;
2. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government individuals for low-income individuals);
3. Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition;
4. Any individual or family who: is fleeing or is attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individuals or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

[HUD CoC Interim Rule Currently In Effect](#)