

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE METROPOLITAN PLANNING DEPARTMENT**  
**AND THE METROPOLITAN DEVELOPMENT AND HOUSING AGENCY**  
**PERTAINING TO REDEVELOPMENT DISTRICTS**

This Memorandum of Understanding (MOU) is entered into this 22<sup>nd</sup> date of May, 2018, between the Metropolitan Nashville/Davidson County Planning Department (Planning) and the Metropolitan Development and Housing Agency (MDHA) (together "the Parties").

Whereas, MDHA administers eleven redevelopment plans and one urban renewal plan in Metropolitan Nashville and Davidson County authorized by Tenn. Code Ann. § 13-20-201, *et seq.*; and

Whereas, the MDHA Board of Commissioners has approved the Donelson Transit Oriented Redevelopment District as authorized under Tenn. Code Ann. § 13-20-701, *et seq.* and has presented the Donelson Transit Oriented Redevelopment District plan to the Metropolitan Council requesting their approval; and

Whereas many of the areas located in the redevelopment districts are also located in areas under the administration of Planning through Urban Design Overlays (UDO), the Downtown Code (DTC), Specific Plans (SP) and other approved overlays; and

Whereas, MDHA and Planning have been cooperatively reviewing applications since 2001; and

Whereas, MDHA may propose new redevelopment districts in the future for consideration by the Metropolitan Council; and

Whereas, MDHA and Planning desire to assess their review of applications for new development and reconstruction in the Redevelopment Districts; and

Whereas, MDHA and Planning desire to provide the most efficient, best practice service to the public for design review and the processing of applications for development within redevelopment districts.

Now therefore, the parties agree as follows:

1. MDHA and Planning agree to:
  - a. Review collaboratively existing design review and planning policies and procedures for development applications within redevelopment districts, and assess these policies and procedures in comparison to nationwide best practices;
  - b. Select collaboratively, through a competitive request for qualifications (RFQ) process in accordance with applicable procurement laws and procurement policy of the applicable

funding source, a best qualified third party consultant to provide advice and assistance regarding the assessment of redevelopment district design review and planning policies and procedures;

- c. Publish a written assessment ("the assessment") of existing policies and procedures within twelve (12) months of the passage of Metropolitan Substitute Ordinance BL2018-1139 or the Donelson Transit-Oriented Redevelopment Plan;
- d. Present any recommendations resulting from the assessment for redevelopment policy changes to the MDHA Board of Commissioners for decision;
- e. Present any recommendations resulting from the assessment for planning policy to the Planning Commission for decision; and
- f. Present any recommendations resulting from the assessment for changes to existing ordinances to the Metropolitan Council for decision.

2. MDHA agrees to:

- a. Provide all funding for consultant services to assess redevelopment district design review and planning policies and procedures; and
- b. Implement any recommended changes to design review procedures as soon as possible should the administrative fees provided to MDHA from the Metropolitan Nashville and Davidson County Government for redevelopment district services to the Public be sufficient to fund these changes.

**METROPOLITAN DEVELOPMENT AND HOUSING AGENCY:**

  
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James E. Harbison, Executive Director

Date: 5-22-18

**METROPOLITAN NASHVILLE/DAVIDSON COUNTY PLANNING DEPARTMENT:**

  
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Robert Leeman, Interim Executive Director

Date: 5-21-18