

# Nashville-Davidson County Continuum of Care (“CoC”) Committee Descriptions 2020—2021

**Most committees meet once each month. Due to work being done or seasonal urgency, some committees may meet more regularly (Shelter, PIT Count, for example)**

**Equity & Diversity Committee** - Evaluates for inequities in homeless services to determine if race, ethnicity, stereotypes, and biases influence how assistance is delivered. Develops/implements strategies, & identifies resources available, to reduce disparities in the homeless system.

**Consumer Advisory Board (CAB)** -- Is intended to be a diverse group of individuals with lived experience working to provide input on specific CoC matters and connect those experiencing homelessness to resources while addressing barriers and establishing an information network for homeless needs and resources.

**Data Committee** – Promotes and ensures the collection of quality, comprehensive and relevant data about: 1) people experiencing homelessness in Nashville/Davidson County; and 2) the efforts of the local Continuum of Care (CoC) to address and end homelessness here. The purpose of these activities is to equip the CoC with the planning, research, communications and related tools needed to ensure that any incidence of homelessness in Nashville will be rare, brief and occur only once.

**PIT Count Sub-Committee** - HUD requires communities across the country to take a census of the people who are literally experiencing homelessness on one night during the last ten days of January. This is a snapshot of the homeless population in Nashville on one night. This committee plans and oversees the annual count, and operates as a subcommittee of the Data Committee.

**Shelter Committee**-- Coordinates among outreach, shelter, and government providers to ensure people living outdoors have the information they need to access shelter and services during heat, cold, floods, and other extreme weather situations.

**Governance Charter Committee** – Reviews the Governance Charter and makes any recommendations for change or revision at least annually. Develops, recommends and revises as needed any bylaws and/or policies and procedures deemed necessary for the ongoing operation of the Planning Council and CoC General Membership.

**HMIS Oversight Committee** – Recommends policy guidance for the CoC Planning Council on issues related to the implementation and use of the Homeless Management Information System (HMIS). The Committee also ensures that HMIS users adhere to the established policies or requirements.

**Membership Committee** – Collects and manages membership applications for the CoC General Membership and ensures membership policies and practices are followed. The committee also leads efforts to recruit, retain, and motivate diverse membership participation in the CoC, as well as track attendance at General Membership meetings for the purposes of voting rights and offering committee support.

**Nominating Committee** – Recruits and selects qualified, willing members of the CoC and/or community at-large to serve as Planning Council members and presents the nominees to the CoC General Membership as requested.

**Performance Evaluation Committee** – Annually prepares scoring matrices for HUD CoC programs, provides trainings for potential grant applicants, scores grant applications, and presents preliminary ranking of grant proposals to the Planning Council for approval.

**Standards of Care Committee** - The Continuum of Care (CoC) is responsible for establishing and ensuring compliance with Written Standards for administering assistance as outlined by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act for CoC and Emergency Solutions Grant (ESG) funded programs. The CoC Written Standards, therefore, shall be aligned with standards for ESG funded programs within the CoC’s geographic area. The committee will also take on the tasks of the Coordinated Entry Committee as outlined in the current Nashville-Davidson County CoC Charter. Those tasks are to ensure that “community-wide Coordinated Entry policies and procedures are in place and are aligned with HUD requirements.” The Committee identifies relevant key stakeholders for input on the Written Standards draft before presenting it to the Planning Council for approval.

**Veteran Workgroup** – Works to create a sustainable systems approach that is capable of meeting and maintaining the federal criteria and benchmarks that effectively end veteran homelessness in Nashville.

**Youth Action Board** – A group of youth and young adults who are experiencing homelessness or have experienced homelessness, that provides advice to the Nashville CoC in its efforts to effectively end homelessness for unaccompanied youth, particularly in the planning and project implementation phases for a HUD Youth Homelessness Demonstration Program (YHDP) grant to the city.

**Youth & Young Adult Steering Committee** -- Focuses on preventing and ending homelessness for unaccompanied youth and young adults.