



The mission of MDHA is to create affordable housing opportunities, support neighborhoods, strengthen communities and help build a greater Nashville.

**METROPOLITAN DEVELOPMENT AND HOUSING AGENCY  
HUMAN RESOURCES DIVISION**

**Position Open: June 11, 2019  
Position Closing Date: June 25, 2019**

## **Job Announcement**

### **Position: CONSTRUCTION INSPECTOR**

**Salary Range \$45,525 - \$59,186**

Under general direction to inspect all phases of new construction including multi-family and other occupancy types, related streets and infrastructure for conformance to plans, specifications, and code requirements; to inspect modernization work of all kinds of existing structures; to assist other building inspectors with technical problems; and to do related work as required.

*MDHA offers competitive salaries and an amazing retirement program.*

*Our Mission is to create affordable housing opportunities, support neighborhoods, strengthen communities and help build a greater Nashville.*

### **REQUIRED EDUCATION, EXPERIENCE AND LICENSES**

Bachelor's degree in Architecture, Business, or a related field and four years of experience in building construction or inspection or a related field, or a two-year degree from a college or technical school and six years of experience in building construction or inspection or a related field. Candidates with accreditation earned in foreign institutes are encouraged to apply

### **ESSENTIAL FUNCTIONS**

- Ability to read and understand plans and specifications and may assist in their preparation;
- inspects construction of buildings, grades, alignments, and building layout lines;
- inspects and reviews shop drawings;
- responsible for keeping new product information;
- inspects and provides for the correction of poor workmanship;
- inspects the work of various craftsmen to insure installation of building components in conformance with plans and specifications;
- makes daily progress reports;
- reviews contractor requests for payment; and assists in the final project inspection.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of construction principles as applied to the inspection of multi-level structures;
- knowledge of building construction materials, methods, and equipment; ability to read and understand engineering and architectural specifications and commercial standards;
- ability to inspect work and determine the degree of compliance to plans, specifications, codes, and craft methods; ability to prepare technical reports;
- ability to establish and maintain effective working relationships with professional, technical, and craft workers; and willingness and mental and physical ability to perform the duties involved in this classification;
- ability to perform work with or without an accommodation that requires some physical exertion such as walking, climbing, bending, stooping, stretching or similar activity; dexterity of hands and clarity of vision, speech and hearing and powers of observation;
- other physical duties as required.

### **EQUIPMENT USED**

General office equipment and automobile

### **SUPERVISION EXERCISED**

None

### **LICENSE REQUIRED**

Valid Tennessee driver's license.

**THE METROPOLITAN DEVELOPMENT AND HOUSING AGENCY IS AN EQUAL OPPORTUNITY EMPLOYER AND HIRES REGARDLESS OF RACE, COLOR, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, RELIGION, AND DISABILITY, GENETIC INFORMATION OR ANY OTHER LEGALLY PROTECTED STATUS.**

Apply at [www.Nashville-MDHA.org](http://www.Nashville-MDHA.org). Upon reviewing all applications submitted for job openings, the Human Resources Office will notify those applicants who are selected for personal interviews. Applicants selected for a position must successfully pass a pre-hire physical examination and drug screen in order to be hired. MDHA is certified by the State of Tennessee as a Drug-Free Workplace

**Metropolitan Development and Housing Agency  
701 South Sixth St.  
Nashville, Tennessee 37206  
[www.Nashville-MDHA.org](http://www.Nashville-MDHA.org)  
TDD#252-8599**

To request a reasonable accommodation or assistance with language interpretation, please call 615-252-8550.