

FY2018:
Nashville CoC
Renewal
Application

[FY2018 COC RENEWAL PROJECT APPLICATION: DUE
06/30/2018]

This application includes basic information for applicants. All agencies should review HUD's FY2018 Notice of Funding Availability, which contains comprehensive details:

<https://www.hudexchange.info/resources/documents/FY-2018-CoC-Program-Competition-NOFA.pdf>

AGENCY NAME:	Choose Renewal Agency
PROJECT NAME:	Choose Renewal Project
CONTACT PERSON:	
EMAIL:	
TELEPHONE:	
PROGRAM LOCATION (address of housing/service):	
Today's Date:	

BEFORE STARTING THIS APPLICATION, REVIEW & COMPLETE SECTION 1, THRESHOLD REQUIREMENTS, WHICH MUST BE SATISFIED BY ALL INTERESTED APPLICANTS.

SECTION 1: THRESHOLD REQUIREMENTS				
Categories	Response	CoC Interim Rule Regulation	Summary	Required Attachments:
CES (or alternative for DV)	<input type="checkbox"/> YES <input type="checkbox"/> NO		The project will receive ____% of its referrals from a local Coordinated Entry System (CES) or from a Community managed by-name list.	
Housing First &/or Low-Barrier Implementation				
Match & Leverage (attach)	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.73-CoC Interim Rule (matching)	Minimum Match: 25% (must include supportive documentation of commitment) Total Match: \$ Total Leverage: \$	
Reasonable Costs per permanent housing exit				
Project is Financially feasible				
Applicant is active CoC Participant			Attended ____% of CoC General Meetings Attended since June 2017, note below service on committees/ Governance Board	
Application is complete and data are consistent				

Data quality (HMIS or comparable, if DV) is 85% or above			"Data Not Collected" less than 2% for any category and on average	HMIS Lead Records, report from comparable system
Bed/unit utilization at or above 90%	<input type="checkbox"/> YES <input type="checkbox"/> NO			
Current audit Reports & Findings (if findings, attach page noting issue)	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.59-CoC Interim Rule	Audits completed within (9) months of the end of the agency's most recent FY <input type="checkbox"/> NO <input type="checkbox"/> YES	If findings, note any remedial plans to correct findings
HUD Monitoring within last (2) years (attach)	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.99-CoC Interim Rule	The project has received a HUD audit within the past (2) years.	If yes, submit the appropriate documentation:*Audit notification letter from HUD or *HUD monitoring letter-Any Related correspondence
Board participation/policy-making body- Agency is aware of this requirement	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.75-CoC Interim Rule	Each recipient must have homeless or formerly homeless representation on a policy-making entity	
Program Participants are Informed of Rights	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.91-CoC Interim Rule	Participant informed of eligibility criteria, discharge policies, rights to appeal.	Agency has written standards including program rules, termination process, written notice of termination and appeals process
Total Expenditure of Grant	<input type="checkbox"/> YES <input type="checkbox"/> NO	§ 578.107-CoC Interim Rule/§ 578.87	If less than 100% expended during program year, the leftover funding will be de-obligated by HUD. Draw down requirements: Maintained Quarterly Draw-downs. –	Total Unspent (enter amount below) \$ _____

PROPOSED PRIOR LIVING SITUATIONS- MEETS HUD HOMELESS DEFINITION

PEC will review 5C in esnaps app

Required Exports from HUD e-snaps

Please export to a PDF the following sections of your renewal application in e-snaps, and attach them to this application; these are the items from a Permanent Housing- Permanent Supportive Housing (PH- PSH) application; for other components, like Transitional Housing or PH-Rapid Re-housing, please attach similar sections, in case their numbering is different.

CES & HMIS formats in e-snaps may be different, so please confirm with Suzie Tolmie via email that you're exporting and including the right sections.

- Renewal Grant Consolidation (IF APPLICABLE)
- 3A. Project Detail
- 3B. Description
- 3C. Dedicated Plus (IF APPLICABLE)
- 4B. Housing Type and Location Detail
- 5A. Households
- 5B. Subpopulations
- 5C. Outreach
- 6A. Funding Request
- 6D. Match
- 6E. Summary Budget

Supplementary Questions --

Utilization Rate – Points TBD	
What was the average utilization rate for this project?	_____ %
If the utilization rate is less than 80%, please provide specific reasons as to why in the space below: (Up to 3 sentences)	

HEARTH-Related Questions	Please check YES or NO	
Do staff members who deliver services or case management for this project use evidence-based practice models? (provide documentation)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	Please note model used:	

	<u><i>Housing First Fidelity in Current Performance Data</i></u>	<u><i>Total HH</i></u>	
<i>Question (1)</i> Total HH discharged due to non-compliance during timeframe:		#	
		%	
<i>Question (2)</i> Total HH denied entry into program because of positive drug testing, no income, a client’s criminal records or having a history of domestic violence:		#	
		%	

NOTE: In questions on Housing First fidelity, the use of internal records for households not accepted into the program is acceptable.

Please use this page (and no more than this page, in 14-point font) to clarify or explain any items in this application that you feel are necessary.

DRAFT

SIGNATURE PAGE: Must be signed by the agency’s Executive Director, as well as the designated party either assigned to attend the CoC General Meetings or submit the annual performance report for the HUD-CoC Funded project.

HEARTH ACT & Opening Doors: LAWS

On May 20, 2009, President Obama signed into law a bill to reauthorize HUD's McKinney-Vento Homeless Assistance programs.

In order for any project to be considered for funding in FY2018, please check yes or no to all of the following statements:

Our agency understands HUD’s priorities as outlined in the FY2018 Notice of Funding Availability (NOFA) as outlined below-	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase Permanent Supportive Housing beds dedicated for chronic homeless persons	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase Rapid Re-housing beds, especially for homeless families	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Adhere to principles of Housing First, primarily by reducing barriers in project’s program entry processes	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Easing housing entry (criminal background checks, sobriety requirements, etc.- HUD wants 75% of local projects to be low-barrier), and assisting homeless persons with housing entry as quickly as possible	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reallocate funding from lower-performing projects to more effective options	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase focus on System performance, versus only at project level	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Extensive use of Coordinated Entry Systems to assess needs and refer to housing & services	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Reduce length of time persons are homeless	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Increase income and connection to benefits	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Move homeless persons into permanent housing, and assure high rate of housing retention	<input type="checkbox"/> YES	<input type="checkbox"/> NO
End homelessness among chronic homeless persons, veterans, families with children and unaccompanied youth	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Our agency understands our CoC-funded projects can only accept persons meeting the HUD definition of literally homeless.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Our agency understands the requirements of data collection and the priority on data-driven planning using the continuum’s local HMIS	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Signed:

Executive Director:

Agency Staff Designated to Attend CoC meetings/workshops:

Date Signed:

Please do not include pages after this, but review the information.

Additional information, & definitions used:

*Local CoC funding is restricted to serving individuals or families who meet the strict definition of homelessness.

Chronic Homelessness: HUD: 24 CFR 578.3

HUD defines a “chronically homeless” individual as a homeless individual with a disability who lives either in a place not meant for human habitation, a safe haven, or in an emergency shelter, or in an institutional care facility if the individual has been living in the facility for fewer than 90 days and had been living in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately before entering the institutional care facility. In order to meet the “chronically homeless” definition, the individual also must have been living as described above continuously for at least 12 months, or on at least four separate occasions in the last 3 years, where the combined occasions total a length of time of at least 12 months. Each period separating the occasions must include at least 7 nights of living in a situation other than a place not meant for human habitation, in an emergency shelter, or in a safe haven.

More at:

<https://www.hudexchange.info/resources/documents/Defining-Chronically-Homeless-Final-Rule.pdf>

Veterans: Include all persons who served in the military, regardless of discharge status.

RRH-PH Projects: Cannot accept any new clients or new families coming from Transitional Housing. RRH projects can only accept new individuals or new families identified as eligible in the FY2018 NOFA.

HUD's homeless priority process is intended to identify programs that are serving the highest need, i.e. prioritizing persons experiencing homelessness in the Nashville Continuum of Care with the highest degree of vulnerability.

Priority I – Literal Homelessness outlined in the CoC Interim Rule:

1. An individual or family with a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping group;
2. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government individuals for low-income individuals);
3. Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition;
4. Any individual or family who: is fleeing or is attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individuals or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

Please see the following link for the HUD CoC Interim Rule for more information:

[HUD CoC Interim Rule Currently In Effect](#)

NOTE: Agencies practicing a true housing first model will be given priority.