

**METROPOLITAN DEVELOPMENT AND HOUSING AGENCY (MDHA)  
HUMAN RESOURCES DIVISION  
EMPLOYMENT OPPORTUNITY**

MDHA is a non-profit, public agency serving Nashville and Davidson County. Its mission is to create affordable housing opportunities for Nashvillians, nurture our neighborhoods and build a greater downtown.

All persons desiring to be considered for available positions should submit a resume and application to:

**METROPOLITAN DEVELOPMENT AND HOUSING AGENCY**

**HUMAN RESOURCES DIVISION**

701 South Sixth Street, P.O. Box 846

Nashville, Tennessee 37202

Fax - (615) 780-7019

[www.Nashville-MDHA.org](http://www.Nashville-MDHA.org)

[Personnel@Nashville-MDHA.org](mailto:Personnel@Nashville-MDHA.org)

All applicants will be required to submit an Agency application regardless of whether a resume is submitted or not. MDHA application is available at [www.Nashville-MDHA.org](http://www.Nashville-MDHA.org). Upon reviewing all applications submitted for job openings, the Human Resources Office will notify those applicants who are selected for personal interviews. Applicants selected for a position must successfully pass a pre-hire physical examination and drug screen in order to be hired. MDHA is certified by the State of Tennessee as a Drug-Free Workplace.

**THE METROPOLITAN DEVELOPMENT AND HOUSING AGENCY IS AN EQUAL OPPORTUNITY EMPLOYER AND HIRES REGARDLESS OF RACE, COLOR, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, RELIGION, DISABILITY, GENETIC INFORMATION OR ANY OTHER LEGALLY PROTECTED STATUS.**

THE METROPOLITAN DEVELOPMENT AND HOUSING AGENCY IS ACCEPTING APPLICATIONS FOR THE FOLLOWING POSITION:

**POSITION: PLUMBER  
SALARY: Negotiable (Based on License and Experience)**

**JOB OBJECTIVE:** Under limited supervision, to perform skilled work engaged in the installation, maintenance and repair of the gas, water, drainage and sewer systems; and to do related work as assigned.

**REQUIREMENTS:** High school education and (1) one year of education in plumbing or a related area; with one (1) year of residential plumbing and gas operator experience.

Candidates with accreditation earned in foreign institutes are encouraged to apply

**ESSENTIAL JOB DUTIES:**

- Assists in installation, maintenance and repair of the water, gas, sewer and drainage systems in accordance with applicable state and federal regulations;
- Maintains and performs duties specified in the MDHA Gas Emergency Plan;
- Assists in maintenance of gas systems in accordance with DOT regulations;
- Assists in preparation of gas systems for the Annual Inspections by the Tennessee Regulatory Authority;
- Maintains plumbing and gas tools and equipment.
- Answers work order calls for plumbing, gas, sewage and drainage repair
- Answers emergency plumbing, gas, sewage and drainage repair
- Assists in the inspection and repair of backflow preventors
- Performs preventative maintenance of gas, water and sewer systems
- Inspects housing units, gas, sewer and drainage lines for leaks and damages.
- Purchases supplies and equipment on an as needed basis
- Assists Plumbing supervisor in preparations of properties for REAC inspections
- Documents and keeps accurate records of work performed in apartments, buildings, an on gas, water and sewer lines.
- Complies with safety rules and regulations
- Assist in the general maintenance of vehicles and other equipment
- Maintains a professional appearance and attitude
- Other duties as assigned
- 

**EQUIPMENT USED:** Combination Sewer Cleaning Machine, augers, pipe locators, backflow tester, odorator, jack hammers, pipe cutters, back hoe, skid loader, hand and power tools and combustible gas indicator (CGI).

**SUPERVISION EXERCISED:** None

**ABILITIES REQUIRED:** Knowledge of building codes, plumbing codes, gas maintenance and safety operations, DOT Gas Pipeline Safety Regulations and the ability to effectively implement these codes and regulations; knowledge of the materials, tools, equipment and standard methods used in general plumbing, sewer and gas operations; ability to operate the Combination Sewer Cleaning Machine; ability to learn and perform mechanical operations, ability to use independent judgment, ability to maintain courteous communications, must be detailed oriented and be able to work under stress and maintain focus, the ability to establish and maintain effective working relationships; the willingness, mental and physical ability to perform the duties involved in this job description. Ability to perform work with or without an accommodation that requires sitting, standing, and walking, dexterity of hands and clarity of vision, speech and hearing and powers of observation; other physical duties as required.

**LICENSES REQUIRED:** Valid Tennessee driver's license; Required to obtain backflow testing certification; required to obtain certification in all phases of the Gas Operator Qualification Program as prescribed by DOT.

**LAST DATE FOR ACCEPTING APPLICATIONS  
Until Position Filled**

TDD#252-8599

To request a reasonable accommodation or assistance with language interpretation  
Contact: 252-8550

