[DRAFT FY2017 COC LOCAL NEW PROJECT APPLICATION: DUE VIA EMAIL BY 08.18.2017 BY 4:00 PM]

(For NEW projects wishing to compete for a potential reallocation of renewal project funding or new BONUS project funding - $206,100 - in the HUD: FY2017 competition.)

AGENCY APPLYING FOR NEW PROJECT:	
HAS THIS AGENCY EVER RECEIVED LOCAL COC FUNDING?	☐YES ☐NO
PROJECT TYPE: (PSH, RRH, JOINT, HMIS, OR CES)	
IS THE PROJECT APPLYING FOR BONUS FUNDING OR REALLOCATED FUNDING?	
IS PROJECT REQUESTING FUNDS TO EXPAND A CURRENT PROJECT?	☐YES ☐NO
IF YES TO ABOVE, WHAT IS THE NAME OF THE CURRENT PROJECT?	
HOW MUCH FUNDING IS REQUESTED?	**$**
THE PROJECT WILL TAKE 100% REFERRALS FROM LOCAL COORDINATED ENTRY SYSTEM PROCESS.	☐YES ☐NO
THE PROJECT WILL PRACTICE HOUSING FIRST APPROACHES ENSURING LOW BARRIERS TO PROJECT ENTRY.	☐YES ☐NO
TELEPHONE:	**1T**
PROGRAM LOCATION (address of housing/service):	**1T**
Today's Date:	**8/4/2017**

In no more than (5) sentences, please explain the project's purpose and the intent to use funding.

Table of Contents

For more FY2017 CoC competition details online, here is the link on HUD's website:
https://www.hudexchange.info/programs/e-snaps/fy-2017-coc-program-nofa-coc-program-competition/

NOTE: POINTS IN THIS APPLICATIONS ARE IMPORTED FROM 2016, & MAY BE TWEAKED ONCE 2017 NOFA IS FULLY REVIEWED]

SECTION (1): PROPOSED PROJECT TYPE			Max Section Points: TBD by PEC	
Eligible Projects:	**Project Housing Type:**	**Length of Assistance**	**# Homeless to be served**	**Program Budget**
PH- Permanent Supportive Housing	☐Tenant-based ☐Sponsor-based ☐Project-based		*1T*	**1T**
PH- Rapid Re-housing		☐ (Less than 3 months) ☐(3-12 Months) ☐(12 or more months)	*1T*	**1T**
Joint TH/ PH-RRH Bonus	☐Trans housing ☐Rental Asst (RRH) Must check BOTH.	☐ (Less than 3 months) ☐(3-12 Months) ☐(12 or more months)	*1T*	**1T**
Coordinated Entry System		**How quickly does the project plan to move Households from a state of homelessness to stably housed?** **Enter an estimate in months.**	*1T*	**1T**
HMIS Project	N/A	N/A	*1T*	**1T**

SECTION (2): PROPOSED BUDGET			Max Section Points: 0
Proposed Activity	**HUD CoC Request**	**Cash Match**	**Totals**
1. Real Property (Leasing)			
2. Tenant-based Rental Assistance (TRA)			
3. Sponsor-based Rental Assistance (SRA)			
4. Supportive Services			
5. Rapid Re-housing			
6. Operations			
7. CES			
8. HMIS			
9. Request Subtotal (Subtotal lines 1 through 8)			**Total Budget** (Total CoC Request + Total Cash Match)
10. Administrative Costs (Up to 7% of entire grant)			
11. Total Request (Total lines 9 and 10)			

SECTION (3): PROPOSED PROGRAM POPULATIONS				**Max Section Points: 40**	
Single women		Chronically homeless		Infants	
Single men		Persons with mental illness		Children	
Couples w/out children		Persons with substance abuse		Adolescents	
Single-parent families		Persons with HIV/AIDS		LGBTQ Youth	
"DedicatedPLUS" (see def.					
Two-parent families		Domestic violence survivors		**Other:** (*Please list*)	
Unaccompanied Youth		Veterans			

Renewal Projects Planning to Serve:	100% Chronic 50%-99%-	10 Points 5 Points			
		Is this % different than what the project typically serves?	☐YES		☐NO
If the project applicant *plans* to serve one of the (4) HUD priority populations, the project must receive 100% of its referrals from a local Coordinated Entry Process or from a Community managed by-name list.	100% Households with Family (prioritized by need) 50%-99%	10 Points 5 Points			
		Is this % different than what the project typically serves?	☐YES		☐NO
	100% Unaccompanied Youth 50%-99%	10 Points 5 Points			
		Is this % different than what the project typically serves?	☐YES		☐NO
	100 % Veteran (all types of discharges) 50%-100%	10 Points 5 Points			
		Is this % different than what the project typically serves?	☐YES		☐NO

SECTION (4): PROPOSED PRIOR LIVING SITUATIONS	Max Section Points: 5

Homeless Participants	Projected Percentages (%)
Priority I: On the Street, or Emergency Shelters	
Persons who came from the street or other locations not meant for human habitation.	%
Persons who came from Emergency Shelters.	%
Priority II: Transitional Housing or Institutions (Rehab, Jail, etc.)	
Persons in Transitional Housing who came directly from the street or Emergency Shelters.	%
Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution	%
Total Percentage:	
If total less than 100%, please specifically identify the reasons why in the space below.	

SECTION (5): FY2017 THRESHOLD REQUIREMENTS	Max Section Points: 0

Categories	Response	CoC Interim Rule Regulation	Summary	Required Attachments:
Match & Leverage (attach)	☐YES ☐ NO	§ 578.73-CoC Interim Rule (matching)	Minimum Match: 25% (must include supportive documentation of commitment) **Total Match: $** **Total Leverage: $**	Commitment letters or proof of cash match and proof of leverage.
Current audit Reports & Findings (attach)	☐YES ☐ NO	§ 578.59-CoC Interim Rule	All projects subject to monitoring from HUD and local processes. Audits must be within (9) month timeframe from the end of the agency's most current FY	Third Party Audit Reports/Findings (must include any remedial plans to correct findings.)

HUD Monitoring within last (2) years (attach)	☐YES ☐ NO	§ 578.99-CoC Interim Rule	The project has received a HUD audit within the past (2) year, if applicable.	If yes, submit the appropriate documentation:*Audit notification letter from HUD or *HUD monitoring response-Any Related correspondence
Board participation/policy-making body (attach)	☐YES ☐ NO	§ 578.75-CoC Interim Rule	Each recipient must have homeless or formerly homeless representation on a policy-making entity	Copy of Board Membership and last (3) Agendas noting attendance or homeless or formerly homeless board member.
Program Participants Informed of Rights (attach)	☐YES ☐ NO	§ 578.91-CoC Interim Rule	Participant informed of eligibility criteria, discharge policies, rights to appeal.	Agency's written standards including program rules, termination process, written notice of termination and appeals process.
Total Expenditure of Grant (attach)	☐YES ☐ NO	§ 578.107-CoC Interim Rule/§ 578.87	If less than 100% expended during program year, the leftover funding could be de-obligated by HUD. Draw down requirements: Maintained Quarterly Draw-downs. – Proof of last quarter.	**Total Left Unspent (enter amount below)**
APR Submission Deadlines (attach)	☐YES ☐ NO	Overview of the Application and Grant Award Process-CoC Interim Rule	Recipients have (90) days to submit the Annual Performance Report (APR) in HUD's designated reporting vehicle, eSnaps.	Screenshot of last (3) submitted APR submission screens in eSnaps for projects.
HMIS Participation and Data Quality	☐YES ☐ NO	Project Data Quality meets the 95% threshold requirement.	"Data Not Collected" less than 2% for any category and on average.	HMIS DQ for APR

SECTION (6): CONSUMER FOCUS & COMMUNITY PLANNING for CES		Max Section Points: TBD
HEARTH-Related Questions	Please check YES or NO	
Do staff members who deliver services or case management for this project use, or will they use, evidence-based practice models? (provide documentation)	☐YES ☐NO	**10**
Does your agency have a project or a workflow that **currently** accept referrals and accept entries into programs from one or more of the CES processes in Nashville? (including utilizing one of the designated vulnerability index tools.) 1. CES for Families-Metro Social Services 2. CES for Chronic Individuals-Metro Homelessness Commission-"How's Nashville" 3. CES for Unaccompanied Youth 4. CES for Veterans	Families: ☐YES ☐NO Chronic: ☐YES ☐NO Youth: ☐YES ☐NO Veterans: ☐YES ☐NO	**5**
If yes to any: Will the project continue accepting 100% of its referrals from any of the current CES processes?	☐YES ☐NO If yes, which one:	**5**
If the project does not currently accept referrals and entries into the program using one of the CES models currently in place, does the project plan to begin using one of the CES models if the project is selected? (Must answer yes to all questions below to receive points.) 1. Project intends to contact the Metropolitan Homelessness Commission to learn more about the CES process. 2. Project agrees to begin working from a Community By-Name list of individuals and families experience homelessness. (no additional waitlists will be used to admit clients into the program.)	☐YES ☐NO ☐YES ☐NO	**10**

SECTION (7a): Housing First or Low Barrier Determination			Max Section Points: TBD
Question Number:	"Does the project ensure that participants are not screened out based on the following items? Select all that apply. By checking all of the first four boxes, this project will be considered low barrier".		Total Points Possible
1.	Having too little or no income	☐YES ☐NO	4
2.	Active or history of substance abuse (can test positive on drug screen)	☐YES ☐NO	2
3.	Having a criminal record with exceptions for state-mandated restrictions	☐YES ☐NO	2
4.	History of domestic violence (either perpetrator or victim)	☐YES ☐NO	2
Question Number:	"Does the project ensure that participants are not terminated from the program for the following reasons?" If yes to all these questions, the project will be considered Housing First.		If yes to questions 1-4, project is considered low barrier.
5.	Failure to participate in supportive services	☐YES ☐NO	2
6.	Failure to make progress on service plans	☐YES ☐NO	2
7.	Loss of income or failure to improve income	☐YES ☐NO	2
8.	Being a victim of domestic violence	☐YES ☐NO	2
9.	Any other activity not covered in a lease agreement typically found in the project's geographic area	☐YES ☐NO	2

Please use the space below to provide additional information about your project that your agency's feels is important or critical to note during the evaluation period.

Please use: 12 Font, Times New Roman, Double-spaced text-maximum of 1 Page.

SIGNATURE PAGE: Must be signed by the agency's Executive Director, as well as the designated party either assigned to attend the CoC General Meetings or submit the Annual Performance Report for the HUD CoC-funded project.

HEARTH ACT & Opening Doors: LAWS

On May 20, 2009, President Obama signed into law a bill to reauthorize HUD's McKinney-Vento Homeless Assistance programs.

In order for any project to be considered for funding in FY2017, please check yes or no to all of the following statements:		
Our agency understands HUD's priorities as outlined in the FY2017 Notice of Funding Availability (NOFA):	☐YES	☐NO
Increase Permanent Supportive Housing beds dedicated for chronic homeless persons	☐YES	☐NO
Increase Rapid Re-housing beds, especially for homeless families	☐YES	☐NO
Adhere to principles of Housing First, primarily by ensuring low to no barriers	☐YES	☐NO
housing entry (criminal background checks, sobriety requirements, etc.- HUD wants 75% of local projects to be low-barrier), and assisting homeless persons with housing entry as quickly as possible	☐YES	☐NO
Reallocate funding from lower-performing projects to more effective options	☐YES	☐NO
Increased focus on System performance, versus only at project level	☐YES	☐NO
Extensive use of Coordinated Entry Systems to assess needs and refer to housing & services	☐YES	☐NO
Reduce length of time persons are homeless	☐YES	☐NO
Increase income and connection to benefits	☐YES	☐NO
Move homeless persons into permanent housing, and assure high rate of housing retention	☐YES	☐NO
End homelessness among chronic homeless persons, veterans, families with children and unaccompanied youth	☐YES	☐NO
Our agency understands our CoC-funded projects can only accept persons meeting the HUD definition of literally homeless.	☐YES	☐NO
Our agency understands the requirements of data collection and the priority on data-driven planning using the continuums local HMIS	☐YES	☐NO

Signed:

Executive Director:

Agency Staff Designated to Attend CoC meetings/workshops:

Date Signed:

Instructions for completing each section:

Chronic Homelessness: HUD: 24 CFR 578.3

Veterans: Include all persons who served in the military, regardless of discharge status.

DedicatedPLUS:

A permanent supportive housing project where 100 percent of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at intake are:

1. experiencing chronic homelessness as defined in 24 CFR 578.3;

2. residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;

3. residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;

4. residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project;

5. residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or

6. receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

Project applicants may use DedicatedPLUS when creating a new project application through reallocation or permanent housing bonus and renewal project applications may choose to change a 100 percent dedicated project to a DedicatedPLUS project in the FY 2017 CoC Program Competition.

RRH-PH Projects:

Rapid Rehousing is not a new in the FY 2017 CoC Program Competition; however, there is a

significant change to the persons who can be served by a rapid rehousing project. Rapid rehousing projects may serve individuals and families, including unaccompanied youth, who meet the following criteria:

1. residing in a place not meant for human habitation;

2. residing in an emergency shelter;

3. persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;

4. residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition; or

5. residing in transitional housing funded by a Joint TH and PH-RRH component project; or

6. receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

The persons who are provided housing and services through rapid rehousing has been expanded. You will also notice the NOFA no longer requires renewing rapid rehousing projects continue to serve only those participants who were in a rapid rehousing category when the project was initially funded. Therefore, if a renewing rapid rehousing project was originally funded to serve only families with children, that project, through the FY 2017 project application, may indicate it will also serve individuals if it so chooses.

Section (1): Please identify the type of project being submitted for consideration.

Section (2): Please identify the budgetary aspects of the project proposed for renewal. All applicants need to submit the regulatory 25% match documentation. *Note, the match requirement is set forth by HUD in the CoC Interim Rule. Because of this, all projects will be evaluated using the HUD award and the dedicated cash match as the overall project costs.

Section (3): Identify the subpopulations that will be served by the renewal project.

Section (4): Identify the literally homeless situations for ALL clients entering the program. *CoC funding is restricted to only serving individuals or families who meet the strict definition of homelessness.

The homeless priority process is intended to identify programs that are serving the highest need in the Nashville Continuum of Care, i.e. prioritizing those with the highest degree of homelessness;

Priority I

- is prioritized as serving individuals or families that meet the first two provisions of literal homelessness outline in the CoC Interim Rule:

1. An individual or family with a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping group;

2. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government individuals for low-income individuals);

3. Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition;

4. Any individual or family who: is fleeing or is attempting to flee domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individuals or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

Priority II

5. Imminent Homelessness: An individual or family who will imminently lose their primary nighttime residence, provided that:
   a. The primary nighttime residence will be lost within 14 days of the date of application or homeless assistance
   b. No subsequent residence has been identified; and
   c. The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing

*Please note that New projects are expected to prioritize clients who fall in Priority I above. Should the Priority II definition apply to more than 20% of your total served population, the project may be called upon for an interview before the Performance Evaluation Committee (PEC) for further explanation or be required to submit documentation for each unit (family or household) served that fall within this category, (i.e. documentation for all households wherein a copy of the eviction notice was dated within 14 days of the household's program entry).

Section (5): This section addresses the baseline requirements for all CoC-funded projects. Not meeting or following these guidelines is considered a federal non-compliance issue and could mean automatic de-obligation of funding. Failure to submit the required supportive documentation could also be seen as non-compliance. Please see the following link for the HUD CoC Interim Rule for more information:

HUD CoC Interim Rule_Currently In Effect

Section (6): Project Performance

Section (7) & (7a): Consumer Focus

This section should outline the project's current practices or future practices to align itself with a Housing First approach as prioritized by HUD. If the agency does not currently use housing first approaches (in addition to low-barrier), the agency must submit documentation outlining a plan to practice a housing first model or to lower barriers to entry into their programs.

NOTE: Agencies practicing a true housing first model will be given priority.