Nashville HMIS Intake Template Use

Name/Identification and Contact Information:

[HUD FUNDED: CoC/ESG PROJECTS: ANNUAL ASSESSMENT or UPDATE TEMPLATE]

HMIS consent form signed? Yes

No

| Legal First Name: | | Middle Na | me: | | | | |
|--|-------------------------------------|----------------------|--------------------------|------------------|---------|---------------|-----------|
| Legal Last Name: | | Suffix: | | | | | |
| Project Name: | | Project Entry Date:/ | | | | | |
| Case Manager: | | Date of As | sessment: | | | | |
| Income – Cash Sources: | | | | | | | |
| | Stated | Pay Interval: | | | | | |
| Income Source (Check all that apply): | Income: | Weekly | Every Other Week | Twice A Month | Monthly | Quarterly | Yearly |
| No financial resources | | | | | | | |
| Earned Income | | | | | | | |
| Unemployment Insurance | | | | | | | |
| Supplemental Security Income (SSI) | | | | | | | |
| Social Security Disability (SSDI) | | | | | | | |
| VA Service-Connected Disability Compensation | on | | | | | | |
| Private Disability Insurance | | | | | | | |
| Workers Compensation | | | | | | | |
| General Assistance (GA or GR) | | | | | | | |
| Retirement Income from Social Security | | | | | | | |
| VA Non-Service-Connected Disability Pension | n | | | | | | |
| Pension from a former job | | | | | | | |
| Child Support | | | | | | | |
| Alimony or other spousal support | | | | | | | |
| Other Source | | | | | | | |
| TANF | | | | | | | |
| Client Doesn't Know | | | | | | | |
| Client Refused | | | | | | | |
| Data not Collected | | | | | | | |
| Income – Non-Cash Benefits: | | | | | | | |
| Non-Cash Benefits (Check all that apply): | nt Doocnit Know | | Client Defu | cod | | Data not (| Collected |
| | nt Doesn't Know Vorks Child Care | | Client Refu Temporary | | istance | Data not C | Juliected |
| · · · | Works Transportation | nn | Section 8 o | | | Medically | Needy |
| · · · · · · · · · · · · · · · · · · · | er CalWorks-Funde | | Other | | | Amount: | , |
| Wie | or carronia i ando | u corvidos | <u> </u> | | | | |
| Health Insurance (Check all that apply): | | | | | | | |
| , | Client Doesn't Know | | Client Refused | | Dat | a not Collect | ed VA |
| Medi-Cal | //EDICARE | ! | State Children's | Health Ins. | Med | dical Service | ·S |
| Employer Provided Health Ins. (| COBRA Health Ins. | | Private Health I | ns. | Indi | ian Health Se | ervices |
| Other | | | | | Progra | am | |
| Compl | iance Date: 10.01 | .2016 HUI | Data Standa | rds Manua | al | | _ |
| | | | | | | Pá | age 1 |

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<u>Assessment Questions</u> – All clients, required questions are shaded

| Question | Check One Answer | | Comments |
|--|-----------------------|---------------------|----------|
| 1. Is this an update or annual assessment? | Project Update | | |
| | Project Annual Assess | ment | |
| 2. Do you have a physical disability? | No | Client Doesn't Know | |
| | Yes | Client Refused | |
| | | Data not Collected | |
| 2a. Do you expect this to be of long–continued and indefinite duration AND substantially impair your ability | No | Client Doesn't Know | |
| to live independently? | Yes | Client Refused | |
| (Required if question 2 is 'Yes') | 163 | Data not Collected | |
| 2b . Do you have documentation of the disability and | | | |
| severity on file? | No | Yes | |
| (Required if question 2 is 'Yes') | | | |
| 2c. Are you currently receiving services/treatment for | No | Client Doesn't Know | |
| this disability? | Yes | Client Refused | |
| (Required if question 2 is 'Yes') | 103 | Data not Collected | |
| 3. Do you have a developmental disability? | No | Client Doesn't Know | |
| | Yes | Client Refused | |
| | 103 | Data not Collected | |
| 3a. Do you expect this to be of long-continued and | No | Client Doesn't Know | |
| indefinite duration AND substantially impair your ability to live independently? | No | Client Refused | |
| (Required if question 3 is 'Yes') | Yes | Data not Collected | |
| 3b. Do you have documentation of the disability and | | | |
| severity on file? | No | Yes | |
| (Required if question 3 is 'Yes') | | | |
| 3c. Are you currently receiving services/treatment for | No | Client Doesn't Know | |
| this disability? | Yes | Client Refused | |
| (Required if question 3 is 'Yes') | 103 | Data not Collected | |
| 4. Do you have a chronic health condition? | No | Client Doesn't Know | |
| | Yes | Client Refused | |
| As Do you apposition to be of large continued and | | Data not Collected | |
| 4a . Do you expect this to be of long–continued and indefinite duration AND substantially impair your ability | No | Client Doesn't Know | |
| to live independently? | Yes | Client Refused | |
| (Required if question 4 is 'Yes') | 1 02 | Data not Collected | |
| 4b. Do you have documentation of the disability and | | | |
| severity on file? | No | Yes | |
| (Required if question 4 is 'Yes') | | | |
| 4c. Are you currently receiving services/treatment for | No | Client Doesn't Know | |
| this disability? | Yes | Client Refused | |
| (Required if question 4 is 'Yes') | 103 | Data not Collected | |
| 5. Have you been diagnosed with AIDS or have you | No | Client Doesn't Know | |
| tested positive for HIV? | Yes | Client Refused | |
| | | Data not Collected | |

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| 5a. Do you expect this to substantially impair your ability to live independently? (Required if question 5 is 'Yes') | No Yes | Client Doesn't Know Client Refused Data not Collected | |
|--|--|--|--|
| 5b. Do you have documentation of the disability and severity on file? (Required if question 5 is 'Yes') | No | Yes | |
| 5c. Are you currently receiving services/treatment for this disability? (Required if question 5 is 'Yes') | No Yes | Client Doesn't Know Client Refused Data not Collected | |
| 6. Do you feel you currently have a mental health problem? | No Yes | Client Doesn't Know Client Refused Data not Collected | |
| 6a. Do you expect this to be of long-continued and indefinite duration AND substantially impair your ability to live independently? (Required if question 6 is 'Yes') | No Yes | Client Doesn't Know Client Refused Data not Collected | |
| 6b. Do you have documentation of the disability and severity on file? (Required if question 6 is 'Yes') | No | Yes | |
| 6c. Are you currently receiving services/treatment for this disability? (Required if question 6 is 'Yes') | No Yes | Client Doesn't Know Client Refused Data not Collected | |
| 6d. How was the mental health condition confirmed? (Required for PATH only if question 6 is 'Yes') | Confirmed three evaluation | presumptive or self-report ough assessment and clinical prior evaluation or clinical | |
| 6e. Does the client have a serious mental illness? If so, how was it confirmed? (Required for PATH only if question 6 is 'Yes') | No Unconfirmed; Confirmed threevaluation Confirmed by records Client Doesn't | | |
| 7. Do you have an alcohol and/or drug abuse problem? | No Alcohol Drug Both | Client Doesn't Know Client Refused Data not Collected | |
| 7a. Do you expect this to be of long–continued and indefinite duration AND substantially impair your ability to live independently? (Required if question 7 is 'Alcohol', 'Drug', or 'Both') | No Yes | Client Doesn't Know Client Refused Data not Collected | |
| 7b. Do you have documentation of the disability and severity on file? (Required if question 7 is 'Alcohol', 'Drug', or 'Both') | No | Yes | |

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| 7c. Are you currently receiving services/treatment for | Client Doesn't Know |
|---|---|
| this disability? | No Client Refused |
| (Required if question 7 is 'Alcohol', 'Drug', or 'Both') | Yes Data not Collected |
| 7d. How was the substance abuse condition confirmed? (Required for PATH only if question 7 is 'Alcohol', 'Drug', or 'Both') | Unconfirmed; presumptive or self-report Confirmed through assessment and clinical evaluation Confirmed by prior evaluation or clinical records |
| 8. Have you been a victim of domestic violence or a victim of intimate partner violence? | No Client Doesn't Know Yes Client Refused Data not Collected |
| 8a. When did this experience occur? (Required if question 8 is 'Yes') | Within the past three months Three to six months ago (excluding six months exactly) From six to twelve months ago (excluding one year exactly) More than a year ago Client Doesn't Know Client Refused Data not Collected |
| 8b. Are you currently fleeing? (Required if question 8 is 'Yes') | No Client Doesn't Know Yes Client Refused Data not Collected |

| 20. Connection with SOAR? | No Yes | Client Doesn't Know Client Refused Data not Collected | |
|---------------------------|-----------|---|--|
| Client Signature | Site | Date | |
| Agency Staff Signature | Site | Date | |

DO NOT WRITE IN BOX BELOW – DATA ENTRY PERSONNEL ONLY (Optional):

Date entered into HMIS: ____/__/

| Question | Answer | Initials of Staff completion | Comments |
|--|-----------|------------------------------|----------|
| Was the hard copy intake form completely filled out correctly? | Yes No | | |

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| Staff Name (verifying completion of Data Entry) | |
|---|--|
| | |

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