

# CoC General Meeting Minutes

DATE: APRIL 20 2017  
 TYPE: SCHEDULED  
 TIME: 9:00-12:00 pm

LOCATION: NASHVILLE  
 RESCUE MISSION

MINUTES

<b>FACILITATOR</b>	Homeless Coalition: Jennifer Reason, CoC General Meeting: Suzie Tolmie & Group Presentations & Fair Housing Discussion & CoC Charter Review and call for vote during May Meeting
<b>TAKER OF MINUTES</b>	Amanda Wood
<b>MEMBER ATTENDEES</b>	On File

Agenda topics-See Below

Attachments: Presentation Handouts (#3)

**HOMELESS COALITION (YIELDS TIME TO PRESENTATIONS)**

**PRESENERS**

<b>TOPIC</b>	<p><b>Group (1):</b> Catholic Charities presented their upcoming proposal to become the CoC Collaborative Applicant and HMIS Lead for the Nashville, Davidson County, TN Continuum of Care.</p> <p>Presenters: Collen Mayer &amp; Matt Preston</p> <p><a href="mailto:cmayer@cctenn.org">cmayer@cctenn.org</a>  <a href="mailto:mpreston@cctenn.org">mpreston@cctenn.org</a></p> <p><b>Group (2):</b> Metropolitan Homelessness Commission, under the auspice of Metropolitan Social Services presented their proposal to become the CoC Collaborative Applicant and HMIS Lead for the Nashville, Davidson County, TN Continuum of Care.</p> <p><a href="mailto:Judith.Tackett@nashville.gov">Judith.Tackett@nashville.gov</a>  <a href="mailto:renee.pratt@nashville.gov">renee.pratt@nashville.gov</a></p> <p><b>Group (3):</b> Metropolitan Development and Housing Agency presented their proposal to become the CoC Collaborative Applicant and HMIS Lead for the Nashville, Davidson County, TN Continuum of Care.</p> <p><a href="mailto:ahubbard@Nashville-MDHA.org">ahubbard@Nashville-MDHA.org</a>  <a href="mailto:jharbison@Nashville-MDHA.org">jharbison@Nashville-MDHA.org</a></p>
<p><b>DISCUSSION AND MATERIALS</b></p> <p>GROUPS 1 &amp; 2 PRESENTED FROM 9-10 AM</p> <p>GROUP 3 PRESENTED 11:30-12</p>	<p>No general discussion was held after the first presentation. Such discussions and a more in-depth review of proposals will be held during the May 2017 CoC General Meeting.</p> <p>Each presenter was asked (3) questions that were put together by an interested group of public attendees.</p> <p><b>The following questions are:</b></p>

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1. What is your vision for ending homelessness in Nashville? What are the most effective steps we, as an entire community, can take to truly end homelessness in Davidson County? How will you lead these efforts?
2. Please share why your agency wants to head the CoC. What experiences you have in heading this type of community effort and why is your agency the best option for our community.
3. If your agency is not selected as the CoC lead, in what capacity does your agency still intend to remain engaged in efforts to end homelessness in Nashville?

	<p>To review the group’s response to said questions, please see the attachment labeled “Catholic Charities_April 2017_Materials”</p> <p>To review the second group’s response to said questions, please see the attachment labeled “Metro Homelessness Commission_April 2017_Materials”</p> <p>To review the second group’s response to said questions, please see the attachment labeled “Metropolitan Development and Housing Agency”_April 2017_Materials”</p>
	<p>Staff Support: Suzie Tolmie &amp; Amanda Wood, MDHA</p>

<b>DISCUSSION</b>	<p>Highlights: Draft Charter and the cover memo were posted to MDHA Website on Wednesday March 15<sup>th</sup>, 2017. It can be found here:</p> <p><a href="http://www.nashville-mdha.org/community-development/about-the-continuum-of-care/">http://www.nashville-mdha.org/community-development/about-the-continuum-of-care/</a></p> <p>Nicole Bridges, OSDTN, CoC Governance Subcommittee (Governance Charter) member, walked through the major changes suggested throughout the charter. The process of amending the charter began in February 2017. A total of (6) meetings were held over a 6 week period at MDHA’s Board Room in Nashville, TN.</p> <p>Copies were distributed during the CoC General meeting and brief discussions were held for approximately an hour the highlighted the major changes throughout the document. Erik Cole requested that any feedback from the community be emailed to him directly. He also provided his direct phone number in case community members wish to talk with him directly. For any individuals wishing to provide feedback, please do the following:</p> <ol style="list-style-type: none"> <li>1. Reference the section you are providing feedback, including section title and page number</li> <li>2. Be as detailed as possible</li> <li>3. Include any additional language or questions you think should be considered</li> </ol> <p>NOT ALL FEEDBACK WILL BE INCORPORATED INTO THE DOCUMENT AS THE COMMITTEE WILL HAVE TO CONSIDER ALL FEEDBACK.</p>
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## [COC GENERAL MEETING](#)

### COC GENERAL MEETING AGENDA

SUZIE TOLMIE

<p>TOPIC: COC TIMELINE DRAFT</p>	<p>Attachment: FY2017 CoC Timeline Draft Suzie Tolmie briefly discussed the handout provided during the meeting that shows the order of events for this year’s HUD-CoC NOFA Process.</p> <p>The official NOFA has not been released.</p>
<p>TOPIC: GRANT INVENTORY WORKSHEET</p>	<p>Link: FY2017 Grant Inventory Worksheet (GIW) as published by HUD</p> <p>Suzie Tolmie presented the GIW for the FY2017 NOFA process.</p> <p><a href="https://www.hudexchange.info/programs/coc/coc-giw-reports/?filter Year=2017&amp;filter State=TN&amp;filter CoC=TN-504&amp;program=CoC&amp;group=GIW">https://www.hudexchange.info/programs/coc/coc-giw-reports/?filter Year=2017&amp;filter State=TN&amp;filter CoC=TN-504&amp;program=CoC&amp;group=GIW</a></p>

<p>TOPIC: COC MONITORING VISITS</p>	<p>Suzie Tolmie announced that she and Amanda Wood (HMIS Systems Administrator) will be conducting site visits for the FY2017 competition together. Suzie will review CoC-related program management materials, while Amanda Wood will be reviewing HMIS-related materials.</p>
<p>TOPIC: COC 2017 REGISTRATION</p>	<p>Suzie Tolmie announced that the FY2017 Registration is open with a May 1<sup>st</sup> deadline. While the NOFA has not been released and thus, the local competition period has NOT begun as of yet, this is a precursor to the NOFA's release.</p> <p><b>NEW PROJECT OPTION:</b> This year's Bonus project will allow for a fused project type of Permanent Supportive Housing and Transitional Housing.</p>
<p>TOPIC: ASSESSMENT OF FAIR HOUSING</p>	<p>Angela Hubbard, the Community Development Director for MDHA-Nashville, facilitated a discussion with present members on the Assessment of Fair Housing. Discussion ensued among present members that included any current news surrounding local landlord and tenant interactions that could violate Fair Housing Laws.</p> <p>This discussion is in line with Nashville's Consolidated Plan. The Consolidated Plan lead is the Metropolitan Development and Housing Agency (MDHA). HUD issued materials that assist with these planning efforts.</p> <p>This is the 6<sup>th</sup> community stakeholder meeting held on the Assessment of Fair Housing facilitated by MDHA. The conversation centers on the protected classes listed in Fair Housing Laws.</p> <p>Questions Asked of present members:</p> <ol style="list-style-type: none"> <li>1. What are current barriers to accessing or retaining housing?</li> <li>2. What are other barriers to accessing or retaining housing?</li> </ol> <p>Special or Target Populations Discussed :</p> <ol style="list-style-type: none"> <li>1. Barriers to Housing: Youth</li> <li>2. Barriers to Housing: Families</li> <li>3. Barriers to Housing: LGBTQIA</li> <li>4. Barriers to Housing: Undocumented Households</li> <li>5. Barriers to Housing: HIV/AIDS</li> <li>6. Barriers to Housing: Households with disabling conditions</li> <li>7. Barriers to Housing: Households with service animals</li> <li>8. Barriers to Housing: Quality of Housing</li> <li>9. Barriers to Housing: Transportation</li> <li>10. Barriers to Housing: Healthy Food Access</li> <li>11. Barriers to Housing: Lack of sidewalks/crosswalks</li> <li>12. Barriers to Housing: Criminal Backgrounds</li> <li>13. Barriers to Housing: Lack of rental history</li> </ol> <p>For more information about the Assessment of Fair Housing; please email:</p> <p><a href="mailto:fairhousingplan@Nashville-MDHA.org">fairhousingplan@Nashville-MDHA.org</a>.</p>

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TOPIC: VOTE ON  
COC  
COLLABORATIVE  
APPLICANT AND  
HMIS LEAD

Community was asked to vote on the Collaborative Applicant and the HMIS Lead for the FY2017 NOFA and Competitive Process ONLY:

Vote: MDHA will serve as the Collaborative Applicant and HMIS Lead

Nicole Bridges with Operation Stand Down Tennessee serves on the CoC Governance Subcommittee: Governance Charter Review. She summarized the group's efforts including meeting schedules and in-depth discussions regarding strong policies within the charter.

This committee under the approval from the Chair of the CoC Governance Committee will be calling for a VOTE at the next CoC General Meeting to accept or not accept the proposed CoC Governance Charter.

\*\*\*\*\*VOTE NEEDED\*\*\*\*\*

**Details: VOTE ON CoC Governance Charter for Nashville, Davidson County, TN Continuum**

TOPIC:  
GOVERNANCE  
CHARTER REVIEW  
UPDATE

**Meeting: CoC General Meeting—open to public (current membership rules apply as outlined in current CoC Governance Charter—not the one up for vote)**

**Date: May 18<sup>th</sup>, 2017**

**Time: 9 am to 12 pm**

**Location (could change): Nashville Rescue Mission at 639 Lafayette Street, Nashville, TN**

For a current copy of the document that will require a vote:

<http://www.nashville-mdha.org/community-development/about-the-continuum-of-care/>

For comments, concerns or questions, please email the chair of the CoC Governance Board:

*Erik Cole*

[Erik.Cole@nashville.gov](mailto:Erik.Cole@nashville.gov)

**NEXT COC GENERAL MEETING: MAY 18<sup>th</sup>, 2017 9am-12pm  
at the Nashville Rescue Mission**