

# Governance Board & CoC General Membership Meeting (Specially Called Meeting) (September 2016 Minutes)

## MINUTES

DATE: SEPTEMBER 7 2016  
 TYPE: SCHEDULED  
 TIME: 12:00-2:30 pm

LOCATION: NASHVILLE RESCUE  
 MISSION

MEETING TYPE:	The floor was open throughout the meeting to both Governance Members and the community to receive consensus from both bodies and ensure transparency.
FACILITATOR	Erik Cole
TAKER OF MINUTES	Amanda Wood
GOVERNANCE ATTENDEES	Erik Cole, Suzie Tolmie, Trish Davis, Daryl Murray, Will Connelly, Mandy Wood, Dan Heim, Catherine Knowles, Dan Heim
GOVERNANCE: ABSENT MEMBERS	Cara Robinson, Beth Shinn
COMMUNITY ATTENDEES:	Michelle Hall, Diane Del Chiaro, Scott Pieper, Bridget Claborn, Adam Graham, Annie Caroro, Ray Mirzai, Judith Tackett, Kristy Pomeroy, Margo Chambers, James Settles, Carter Abel, Ken McKnight, Amy Shurden, Lee Stewart, Patricia Davis, Paul Spivey, Bill Friskics-Warren, April Calvin, Sean Muldoon, Jessica Hoke, Emma Johnson, Steve Reiter

### Agenda topics

1. AUGUST MINUTES APPROVAL

SUZIE TOLMIE

MOTION	Approval contingent upon Trish Davis correction to minutes. Once added, minutes approved.
APPROVED/DENIED	<b>Approved-Add Trish Davis language.</b>

2. CONFLICTS OF INTEREST DISCLOSURE

GOVERNANCE MEMBERS

DISCUSSION	Chair proposed using the last disclosures noted in the August minutes for the purposes of this meeting. All agreed. Motion Passed.
DISCUSSION	<p><i>Suzie Tolmie:</i> Urban Housing Solutions conflict: married to UHS' executive director Rusty Lawrence. Non-voting.</p> <p><i>Will Connelly:</i> Metro Homelessness Commission submitted a collaborative application for reallocated funding towards a new project. The MHC will receive no financial benefit as a result of the award.</p> <p><i>Catherine Knowles:</i> None Identified.</p> <p><i>Cara Robinson:</i> None Identified.</p> <p><i>Beth Shinn:</i> Member of the Performance Evaluation Committee, the subcommittee of Governance. However, Dr. Shinn abstained from voting or motioning while serving on the PEC to avoid duplication of voting rights.</p> <p><i>Daryl Murray:</i> Executive Director of Welcome Home Ministries and submitted (3) renewal projects for award consideration.</p> <p><i>Dan Heim:</i> No direct CoC conflict, but did identify working with RITI, WHM, OSDTN and Matthew 25 on funding Grant Per Diem beds.</p> <p><i>Trish Davis:</i> Current staff member of the YWCA, which submitted (2) renewal projects for award consideration.</p> <p><i>Rachel Hester:</i> Current Executive Director of Room In the Inn which submitted (1) renewal project for award consideration.</p> <p><i>Mandy Wood:</i> Staff support for Governance and employee of MDHA which submitted (4) projects total (3 renewal and 1 new) for award consideration. Non-voting.</p>

3. REVIEW OF COC 2016: PROJECT SCORES AND RANKING

GOVERNANCE MEMBERS

DISCUSSION	<p>During August 26<sup>th</sup>, 2016 Special Called Governance Meeting, the last motion proposed by Beth Shinn was to review Tier II projects if the list of all projects exceeds our total ARD and if the project is high-barrier. Suzie Tolmie emailed the Performance Evaluation Committee for more input on the current scenario as it relates to the above option. The PEC members (3 responses total) the following:</p> <p>If the current ranking of the projects would not affect the overall collaborative application score, leave all projects where they are currently.</p> <p>The governance committee moved to rescind the previous meeting's motion and instead of discussing possible defunding of projects, leave all projects on the project submission list.</p> <p><b>Final Motion:</b> Include all projects on the priority submission to HUD, even if it exceeds the total annual renewal demand to HUD.</p>
------------	--

4. APPEALS

SUZIE TOLMIE

DISCUSSION	<p>Since there are projects that have filed an appeal against the current ranking of projects, the membership (including general) opted to discuss some of the appeal objections as any motion passed by Governance would most likely affect the appeal committee's ability to respond.</p> <p>Discussion ensued among Governance Members and the general body around the current ranking. One primary issue was brought forth by the Salvation Army addressing the total number of households served in a low-barrier project that is placed in Tier (3) and thus at a much higher risk than Tier II for funding cuts. Several comments were made including one from Bridget Claborn stating that Joe Savage from USICH stated at the August 26 2016 meeting that requesting high barrier projects to be funded "is bad". The point of contention is identified as prioritizing high-barrier permanent projects that serve a small number of households versus not prioritizing a low-barrier transitional project that serves 100+ persons.</p> <p>One scenario was proposed:</p> <p>If the appeals committee grants any of the appeals a new ranking, the administrative staff have permission to rerank the project according to it's application score in Tier II.</p> <p>General Community Membership was polled as to their final vote:</p> <p>Motion was Passed by Community Membership to trust the Governance Committee's final decision on ranking with the appeals decisions included:</p> <p>Membership Roll Call:</p> <ul style="list-style-type: none"> <li>Park Center: Yes</li> <li>YWCA: Abstain</li> <li>Aphesis House: Yes</li> <li>Oasis: Yes</li> <li>Welcome Home Ministries: Yes</li> <li>Urban Housing Solutions: Yes</li> <li>Salvation Army: No Vote</li> <li>The Mary Parrish Center: Yes</li> <li>The Nashville V.A. Hospital: Yes</li> <li>Nashville CARES: Yes</li> <li>Metropolitan Homelessness Commission: Yes</li> <li>Mending Hearts: Yes</li> <li>Dismas House: Yes</li> <li>The Next Door: Yes</li> <li>Room In the Inn: Yes</li> <li>Operation Stand Down Tennessee: Yes</li> <li>Metro Social Services: None Present</li> </ul>
------------	---

	<p>Two Individuals:</p> <p>Margot Chambers: Abstain Steve Reiter: Abstain</p> <p><b><u>Final Motion:</u></b> Grant Governance the discretion to make a final decision on the ranking post appeal decisions.</p> <p><b><u>Final Vote:</u></b> PASSED by the CoC General Membership</p>
--	---

5. APPEALS COMMITTEE TIMELINE

SUZIE TOLMIE

DISCUSSION	<p>Final Appeals Committee Members: Dan Heim, Paula Foster, Erik Cole Previously appointed member Giovannie Achoe is on vacation. Dan Heim elected and appointed to serve during this meeting.</p> <p>All projects were to have any appeals filed and on record no later than Tuesday September 7<sup>th</sup>, 2016 at 12:00 pm.</p> <p>Any additional projects wishing to appeal would have until Wednesday September 8<sup>th</sup>, 2016 at 5:00 pm to submit one after the collaborative community meeting.</p> <p>Appeals Committee scheduled to hear all issues on scheduled calls during the morning of Thursday September 9<sup>th</sup>, 2016.</p> <p>The previously passed motion locks in the Appeals Committee Decisions in whatever form they take based on the appeals committee decisions.</p>
------------	--

6. FUNDS NOT ACCOUNTED FOR IN TIER

GOVERNANCE BOARD MEMBERS

DISCUSSION	<p>\$38,000.00 difference between the 93% threshold or the 7% threshold wherein if whole projects are submitted, this is the gap of potential funding included in our ARD that is not committed to any one project.</p>
<b>GOVERNANCE CHARTER</b>	<p>Governance Members voted to pass a draft ONLY of the 2016 working draft Governance Charter to be attached to our FY2016 application. The passing of this application does not in any way affect the competitive process whatsoever.</p> <p><b><u>Final Motion:</u></b> PASSED DRAFT GOVERNANCE CHARTER.</p>