

# CoC Governance Board – Meeting Minutes

DATE: NOVEMBER 8TH 2017  
TYPE: SCHEDULED

LOCATION: MDHA COLLABORATION ROOM  
TIME: 9:00-10:45 AM

<b>FACILITATORS</b>	Sean Muldoon, Board Chair
<b>TAKER OF MINUTES</b>	Jim Conner, MDHA Staff
<b>BOARD MEMBERS IN ATTENDANCE</b>	Beth Shinn, Zac Oswald, Michelle Hall, Sean Muldoon, Marc Overlock, Jennifer Reason, April Calvin, Floyd Shechter, Ryan Ellis, Jaye Cole <b>Quorum present*</b>
<b>ABSENT MEMBERS</b>	Norman Humber, Trina Frierson, Catherine Knowles, Ingrid McIntyre, Kay Haley
<b>OTHER ATTENDEES</b>	Judith Tackett, Jessica Ivey, Treva Gilligan, Suzie Tolmie, Abigail Dowell, Liz Allen Fey

**\*Motions and appointments made if 51% of voting members were present.**

Agenda topics-See Below

1. MEETING START: INTRODUCTIONS & ROLL CALL
2. DISCLOSURE OF CONFLICTS OF INTEREST

SEAN MULDOON

DISCUSSION	<p>Board members announced conflicts of interest as follows:                  Sean Muldoon is employed by Operation Stand Down TN (<a href="#">CoC funding</a>); his daughter works for Room in the Inn (<a href="#">CoC &amp; ESG funding</a>).                  April Calvin is employed by The Salvation Army (receives CoC <a href="#">&amp; ESG funding</a>).                  Jennifer Reason is employed by Safe Haven Family Shelter (receives CoC <a href="#">&amp; ESG fFunding</a>).                  Marc Overlock’s wife is employed by Catholic Charities of TN (receives CoC funding).                  Michelle Hall is employed by Oasis Center (<a href="#">receives CoC &amp; ESG funding</a>).                  Trina Frierson is employed by Mending Hearts (receives ESG funding)</p> <p>Marc Overlock suggested, and the board agreed, that rather than stating conflicts every meeting, the board will only note new or changed conflicts.</p>
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3. MINUTES

<b>MOTION</b> SEAN MULDOON	<b>To Approve October 11<sup>th</sup> Meeting Minutes</b>
<b>APPROVED/DENIED</b>	<b><u>Approved</u></b> (Floyd Shechter seconded the motion.)

4. COMMITTEE REPORTS

CES	<p>Jessica Ivey, CES Committee Chair, Metro Homelessness Commission, recommended that the CES committee transition to a smaller membership with her continuing as Committee Chair with the following members: Julian Leggs, Oasis Center, Morgan Southers, Safe Haven Family Shelter, and Chris Fisher, Operation Stand Down. She stated that all of the proposed members work in operational capacities in CES grant-funded positions. She states that the committee would seek feedback at stakeholder meetings to gain input from the community, and relay the input received at care coordination meetings and housing navigator meetings.</p>
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**| PUBLIC MEETING: ALL COMMUNITY MEMBERS INVITED TO ATTEND**

	Sean Muldoon, Governance Board Chair, suggested that other non-operational, non-vested members interested in CES be able to join the committee and indicated that he would seek approval of additional appointments if an interest was expressed from other members.
<b>MOTION</b> SEAN MULDOON	<b>To approve the restructuring of the CES Committee to a smaller committee composed of Jessica Ivey, Chair, Jullian Leggs, Oasis Center, Morgan Southers, Safe Haven Family Shelter, and Chris Fisher, Operation Stand Down.</b>
APPROVED/DENIED	<u>Approved</u> (Jaye Cole seconded the motion.)
COMMITTEE REPORTS	<u>Sean Muldoon noted that future agendas will list all active committees, regardless if they are reporting out or not.</u>
DATA	No report.
PITC (DATA SUB- COMMITTEE)	<p>Suzie Tolmie, MDHA staff, reported that the Point in Time Count Subcommittee is working on a map of count areas in Davidson County, and will hold weekly meetings until the end of the year. They are working on a survey for individuals sleeping outdoors to be delivered during the PITC.</p> <p>Floyd Shechter, CoC Board Member, asked if we have the resources to make the count a semi-annual event, perhaps during the summer. Ms. Tolmie responded by stating that the count is held in the winter because more people experiencing homelessness are inside during the winter months, so there is a more accurate count of those in shelters. Ms. Tolmie stated that it is difficult but possible to make the count semi-annual, or include other metrics for the community to supplement the PITC. Mr. Shechter- noted that he is sensitive to parties that wish to minimize the issue of homelessness by noting the low number of homeless that are identified during PITC and asked for information on best practices of other CoCs.</p>
HMIS ADVISORY	No report.
MEMBERSHIP	No report.
PEC	Suzie Tolmie, MDHA staff, reported on behalf of the Performance Evaluation Committee, and noted that PEC had not yet received feedback from HUD with reading interpreting the ranking tool.
STANDARDS (AD HOC)	Suzie Tolmie, MDHA Staff, reported -on the ongoing process to create CoC Written Standards. The Committee will meet on November 9 <sup>th</sup> to complete the review of the Written Standards draft. HUD TA will provide input on how to align the Written Standards with ESG standards and CES Policy and Procedures.

**5. COC GENERAL BUSINESS**

COC/MHC GOVERNANCE WORKGROUP	<p>Sean Muldoon, CoC Chair, and Liz Allen Fey, Metro Homelessness Commission (MHC) Chair, presented the joint CoC/MHC Governance Workgroup recommendation for a unified governance model on homelessness to the CoC Board. They recommend moving from a dual governance model to a single planning council model, which would be built upon the current CoC Charter, and would be solidified in City Ordinance. The recommendation consists of 25 total members: 12 elected by the CoC membership (3 of the 12 with lived experience), 8 mayoral appointees, 3 council members appointed by the Vice Mayor, and 2 Metro Department representatives (non-voting).</p> <p>Beth Shinn, CoC Board Member, emphasized that the primary focus of the Governance Workgroup’s recommendation for a combined Planning Council body should be to prevent and end homelessness.</p>
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	<p>Floyd Shechter, CoC Board Member, voiced concern on the number of appointments from the Mayor, since the city represents a key funding source. He stated that following the money is key, and there should be stronger advocacy for funding as a part of the presentation. Liz Allen Fey noted that the language of the Metro Ordinance to Metro Council could guide the composition of the mayoral appointments to the proposed Planning Council.</p> <p>Mark Overlock, CoC Board Member, voiced concerns about the proposed Planning Council's twenty-five members as being too large, since he found larger governance bodies to be potentially more ineffective. He proposed advisory boards or other related bodies to decrease the standing number of members, while still allowing for wider input.</p>