

# CoC Governance Board Minutes-2016

DATE: NOVEMBER 15 2016  
 TYPE: SCHEDULED  
 TIME: 9:00-10:45 am

LOCATION: MDHA BOARD ROOM

MINUTES

<b>FACILITATOR</b>	Erik Cole
<b>TAKER OF MINUTES</b>	Amanda Wood
<b>ATTENDEES</b>	Erik Cole, Amanda Wood, Will Connelly, Beth Shinn, Catherine Knowles, Dan Heim, Daryl Murray, Suzie Tolmie, Rachel Hester
<b>ABSENT MEMBERS</b>	Cara Robinson, Clarkston Harrison
<b>ADDITIONAL ATTENDEES</b>	Jessica Ivey, Steve Reiter

**\*Motions and appointments were made once 51% of voting members were present.**

## Agenda topics

- OCTOBER 2016  
MINUTES APPROVAL

SUZIE TOLMIE

<b>MOTION</b>	Approval of regular Governance Meeting Minutes in October.
<b>APPROVED/DENIED</b>	<b>Approved.</b>

- NASHVILLE-  
DAVIDSON, COUNTY

**HUD TA-CLOUDBURST**

SUZIE TOLMIE/ERIK COLE

<b>DISCUSSION</b>	Provided summary and overview of (2)-day sessions with Cloudburst, a consulting firm contracting with HUD to provide technical assistance in reshaping TN504 Governance and membership policies.
<b>CONCLUSION</b>	<p>Cloudburst hosted a kick-off event at the local HUD office in Metro Center (260 Cumberland Bend) along with onsite meetings with various stakeholders on November 9<sup>th</sup> and November 10<sup>th</sup>. The (4) Cloudburst providers consulted with members of the community on the existing CoC Governance structure in Nashville, TN and how our CoC operates as a larger system process. Many governance members participated in various meetings along with several community stakeholders. As a follow-up, the Governance members formed a list of questions to pose to Cloudburst in the interest of identifying the next steps in this process. Key: Cloudburst stated several times throughout their meetings that they are not here to make a recommendation to Nashville on how to form it's Governance, how to select leads for various administrative process or how to define membership. Instead, they are here to provide us with knowledgeable guidance, best practices and transition options for whatever the Nashville Community decides in this process. This is key as the questions created by Governance ask for support on how to develop the conversations, timeline and key points in gaining traction for this process.</p> <p>The questions are as follows: (Suzie Tolmie took the questions from the Governance members and presented them to the November 17<sup>th</sup> CoC General meeting stakeholders. She has combined the two bodies input to send to Cloudburst.)</p> <p><b>Please see attached document: TA CoC from Cloudburst Feedback from CoC Gov &amp; General.docx.</b></p> <p>Two key notes:</p> <ol style="list-style-type: none"> <li>Suzie Tolmie and Treva Gilligan reiterated several times at the CoC Governance Board Meeting (Suzie) and the CoC General Meeting (Suzie Tolmie and Treva Gilligan) that all community stakeholders will have direct access to the TA providers themselves. Once the powerpoint was distributed by Cloudburst, Suzie Tolmie emailed to the giant stakeholder list on 11.18.2016.) –Please see attached email PDF with Powerpoints.</li> </ol>

2. Leadership Call: Cloudburst recommended a call with Nashville leaders as a next step to begin shaping the workflow going forward. Suggestions included Erik Cole, Angela Hubbard (Jim Harbison), Judy Tackett, Liz Allen Faye, Renee Pratt & Freddie O'Connell. –This is not the final list and should be confirmed with Suzie Tolmie as to who ultimately participates on this call.

3. PIT COUNT 2017

SUZIE TOLMIE & AMANDA WOOD

DISCUSSION	<p>Suzie Tolmie and Amanda Wood are leading the CoC Governance Data Subcommittee for the 2017 PIT Count process. Members on the committee (lists of invitees):</p> <p>Lindsey Krinks-Open Table Nashville  Cayla Wilson-Park Center  Judy Tackett-Metro Homelessness Commission  Will Connelly-Metro Homelessness Commission  Jessica Ivey-Metro Homelessness Commission  Nicole Williams-Centerstone  Ben Grady-Nashville Rescue Mission (serve as advisory on shelter surveys)  Rachel Hester-Room In the Inn</p> <p>Currently, members of the Data Committee-PIT Task Force membership are identifying methodologies in line with HUD acceptable data and counting approaches. This includes a potential survey for the unsheltered population and aligning with the 2017 HUD HIC &amp; PIT Guidance.</p> <p>Currently, the committee meets every Friday (except Holidays, MDHA closures, etc.) to plan this yearly event.</p> <p><b>The 2017 PIT Count is scheduled for January 26<sup>th</sup>, 2017 (sunrise to sunset) with a backup date in case of weather of January 30<sup>th</sup>, 2017 (sunrise to sunset).</b></p>
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4. VETERAN LEADERSHIP SUBCOMMITTEE

WILL CONNELLY

DISCUSSION	<p><b>Will Connelly announced his departure from Nashville to Denver, Colorado. More details will be provided as to the new facilitator of this committee.</b></p>
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5. VET: OPERATION REVEILLE

DAN HEIM

DISCUSSION	<p>Dan Heim and Suzie Tolmie confirmed that Nashville has declined the opportunity to participate in Operation Reveille for a variety of reasons. In summary, those reasons are as follows:</p> <ol style="list-style-type: none"> <li>1. Nashville is currently a Zero: 2016 city with committees and resources currently dedicated to ending Veteran Homelessness, the primary objective of Operation Reveille.</li> <li>2. Additional staff time cannot currently be committed to the administrative portion of such an initiative.</li> </ol>
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6. YOUTH DEMO, ADVISORY BOARD, KEY PLAN

JUDY TACKETT

*JUDY TACKETT IS CURRENT FACILITATOR OF THE COC GOVERNANCE YOUH SUBCOMMITTEE FOR NASHVILLE, TN. NO UPDATES WERE PROVIDED ON THIS, HOWEVER THE YOUTH DEMONSTRATION GRANT WILL BE SUBMITTED BY MDHA: THE COLLABORATIVE APPLICANT FOR NASHVILLE ON NOVEMBER 30 2016 BY 11:59:59 PM.*

[2016 YOUTH DEMO APPLICATION LINK](#)

7. REVIEW OF COC GOVERNANCE SUBCOMMITTEES

SUZIE TOLMIE

DISCUSSION	1. Suzie Tolmie provided a list of the current subcommittees, staff and structures. Please see the attached document.
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8. COORDINATED ENTRY SYSTEM (CES) UPDATE

JESSICA IVEY

DISCUSSION	1. Jessica Ivey left before this agenda discussion was presented.
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9. HUD COC 2016 SCORING

SUZIE TOLMIE

DISCUSSION	Suzie Tolmie presented the next step that two to three PEC members would review the FY2016 Collaborative Application to approximate score, identify strong points and present areas of opportunity for improvement.
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10. WILL CONNELLY'S JOURNEY

WILL CONNELLY

DISCUSSION	<p>Will Connelly, the Director of the Metropolitan Homelessness Commission has accepted a new position in Denver, Colorado. His last day is Friday November 18<sup>th</sup>, 2016. Until a new director is hired, Renee Pratt, Liz Allen Faye and Judy Tackett will be the points of contact.</p> <p>We will miss Will and are very thankful for the changes of progress he has brought to Nashville. We will wish him well in his new role.</p>
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\*There will be no December meeting for the CoC Governance Committee. For any questions or concerns, please contact Suzie Tolmie.