# CoC Governance Board –Meeting Minutes

DATE: MARCH 14, 2018
TYPE: SCHEDULED

LOCATION: MDHA TRAINING CENTER
TIME: 9:00-10:30 AM

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| **FACILITATORS** | Sean Muldoon, Board Chair |
| **TAKER OF MINUTES** | Suzie Tolmie, MDHA Staff |
| **BOARDMEMBERS IN ATTENDANCE** | Beth Shinn, Michelle Hall, Sean Muldoon, Floyd Shechter, April Calvin, Zac Oswald, Marc Overlock, Jennifer Reason, Catherine Knowles |
| **ABSENT MEMBERS** | Jaye Cole, Kay Haley, Ingrid McIntyre, Trina Frierson, Norman Humber |
| **OTHER ATTENDEES** | Judith Tackett, Abigail Dowell, Mandy Wood, Treva Gilligan, Kendra Knight |

**\*Motions and appointments made if 51% of voting members were present.**

Agenda topics-See Below

1. MEETING START: INTRODUCTIONS

2. DISCLOSURE OF CONFLICTS
   OF INTEREST
   
   SEAN MULDOON

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| DISCUSSION | Board member conflicts of interest:<br> Sean Muldoon asked for any new or changed conflicts, and said that he is employed by Operation Stand Down Tennessee, which does get CoC funding via a CES grant to Safe Haven Family Shelter. None of his salary is paid by the grant. |

3. MINUTES
   
   SEAN MULDOON

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| | Requested approval of February14th meeting minutes as written or if there were any corrections to same. Beth Shinn said she had emailed Suzie a correction, about a phone survey on homelessness. Suzie will edit and then the minutes will be final. |

4. COC GENERAL BUSINESS

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| DEATHS SINCE LAST MEETING | Sean Muldoon asked Board members to observe a moment of silence to remember members of the homeless community who had died during the prior month. |
| COC/MHC GOVERNANCE WORKGROUP/ CHARTER | Sean said the Charter Committee has been meeting weekly, and distributed 2 handouts- the full charter revisions, & the list of proposed changes, which will be presented to CoC General membership the next day. Membership will be given until March 30 to offer feedback, with a final version ready by the April CoC General meeting, for public comment. A city ordinance is being prepared simultaneously, and the plan is to sit the new Planning Council in July.<br><br>The next meeting is March 20, 9:30 at Lentz. To find all the information specifically on the work of the CoC/MHC Governance Workgroup, please follow the link below.<br>https://www.homelessgovernancenashville.com/ |
| HMIS LEAD | MDHA staff will be talking with Mary Wilson of HUD, about a different agency assuming this role. Treva said this decision may be brought before General membership in May. |
| APHESIS HOUSE GRANTS | Suzie Tolmie provided an update on the status of Aphesis House's two (2) HUD CoC grants that they |

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| | want to assign to another agency.  A meeting will be held with all interested agencies, to compile a list of questions to send to HUD-Knoxville staff. |
| CON PLAN | Judy said that the Commission is facilitating an input session at the March 16 CoC General meeting, regarding the 5-year Consolidated Plan for use of 4 block grant programs from HUD.  Two other meetings will be held, on Tuesday night, March 20 and on March 24. |

5.  COMMITTEE REPORTS

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| CES | No report |
| DATA | Nicole Williams Co-chair – Committee met February 16.  Working on estimating annual number of homeless in Nashville. |
| HMIS ADVISORY | Nicole Bridges, Chair - Finalizing the HMIS consent in order to bring it back to the Governance Board for approval. |
| **MOTION** | Marc Overlock moved to create an ad hoc IT Solutions task force of the Continuum of Care Governance Board charged with increasing the coverage of the city's emergency shelter beds in HMIS.  Ryan Ellis 2nd.  APPROVED unanimously. |
| PEC | Suzie Tolmie, MDHA Staff - The committee is revising the local CoC application to better align with HUD's priorities, and beginning to utilize HUD's Rating & Ranking Tool for this year's competition. |
| STANDARDS (AD HOC) | Suzie Tolmie reported that the next step is to incorporate edits suggested by HUD Technical Assistance, and then submit to the committee members, for their review before sending to all agencies with CoC funding for comment.  Sean Muldoon hopes once this work is done, the committee can reach more broadly beyond what is HUD-specific, to developing standards of care to certify "approved provider" status. |
| VETERANS WORK GROUP (AD HOC) | Judy Tackett, Co-Chair- Committee is setting monthly goal of vets to be placed into housing, and reviewing the timeframe to effectively end veteran homelessness. |
| MEMBERSHIP | Suzie said that committee members piloted an electronic sign-in process, were discussing voting rights, and that an intern at the Salvation Army is assisting with calculating attendance. |
| YOUTH (AD HOC) | Michelle Hall reported that a few key slots on the committee are being filled, & that members of the group are developing an application for the Youth Homelessness Demonstration Program (YHDP) funding.  Abigail Dowell said that a Youth Advisory Board, composed of homeless or formerly homeless youth, was created under the CoC in late 2016, and is being reinvigorated.  She asked for the support of the board for this application.  The CoC Collaborative Applicant (MDHA) must submit the application, and the Metro Homelessness Commission will administer the project, if funding is awarded. |
| **MOTION** | Marc Overlock moved to support the application; Floyd Shechter 2nd.  The motion passed unanimously. |
| CONSUMER ADVISORY BOARD | Judy has a group of people who are interested in helping to plan & make a recommendation to the Governance Board on members to serve in an effective and supported Consumer Advisory Board under the CoC.  Beth asked how that group would interact with the 5 persons with lived experience who are slated to be on the Planning Council. |
| **MOTION** | Floyd Shechter moved approval of this Consumer Advisory group.  Ryan Ellis 2nd.  APPROVED. |

6. Other Business

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| VANDERBILT PARTNERSHIP WITH MDHA PIT | Beth described the agreement between MDHA and Vanderbilt that will involve an honor's student researching the 2018 Point-in-time count, and analyzing aggregate data. |