PUBLIC MEETNG: ALL COMMUNITY MEMBERS INVITED TO ATTEND

CoC Governance Board Minutes-2017

MINUTES

DATE: MARCH 8 2017
TYPE: SCHEDULED
TIME: 9:00-10:45 am

LOCATION: MDHA BOARD
ROOM

FACILITATOR	Erik Cole				
TAKER OF MINUTES	Amanda Wood	Staff Present:	☐ Yes ☒No Amanda Wood	☒ Yes ☐No Suzie Tolmie	
MEMBER ATTENDEES	Rachel Hester, Catherine Knowles, Judy Tackett, Beth Shinn, Trish Davis				
ABSENT MEMBERS	Dan Heim				
ADDITIONAL ATTENDEES	Angela Hubbard, Treva Gilligan, Jim Harbison, Matt Preston, Jessica Ivey, Steven Reiter				

***Motions and appointments made if 51% of voting members were present.**

Agenda topics

1. November Minutes Approval Requested: APPROVED
2. January Minutes Approval Requested: APPROVED
   Correction: Add Beth Shinn to "Absent Members"
3. February Minutes Approval Requested: APPROVED

	3 Separate votes-all three minutes were approved.

Agenda items were discussed out of order.

APPROVED/DENIED	<mark>ALL MINUTES APPROVED</mark>

4. NASHVILLE-DAVIDSON, COUNTY	**HUD TA-CLOUDBURST & COC GOVERNANCE CHARTER DISCUSSION**	ANGELA HUBBARD/ERIK COLE
DISCUSSION	Provided summary and overview of recent January visit from HUD TA Provider, Cloudburst.	
CONCLUSION	a. Erik Cole announced the next date and location for the next HUD TA meeting. Rescue Mission at 9:00 am in the upstairs room. The next phase of the HUD TA will be initiated at this meeting. Cloudburst will facilitate the meeting. The Second half will be a discussion and presentation from MDHA, MSS, MHC on the work they are currently doing within the homeless scope. Intention is to help clarify what the three bodies are doing currently. The discussions and presentations will be followed by Q & A. There will be no decision point during the meeting. The focus will center on strengthening the Charter. There will be a joint meeting between the Governance Board and Charter to look at during the May 2017 b. Community presentation will center on what resources can currently be contributed to the current processes. Erik noted that the March 16th meeting has developed into a joint presentation that centers on system improvements. Judy stated the question "what is the solution for us to identify right now that will assist in making a more concentrated decision later on? The charter will be released to the entire CoC body from Erik Cole as an introduction to the charter work. There will be time for the community to make recommendations and amendments to the Charter itself. The timeline extends to May 2017 meeting schedules. Suzie noted that hard copies	

	should be distributed to homeless advocates. Erik volunteered to help deliver these charters to places like the library for public distribution.

5. HOUSING FIRST APPROACH:
   TOPIC OF COC GENERAL   SUZIE TOLMIE
   MEETING

DISCUSSION	a. Suzie explained the HUD version of the housing first approach and expanded the NAEH definition of housing first. This will be an introduction of what the community needs to look at in terms of what we "need".
	b. Rachel Hester offered the idea that we should work with Beth Shinn to begin establishing what the "need" is for households needing housing first.
	c. Beth Shinn noted that we should be collecting more data around who would need housing first.
	d. Rachel Hester noted that summer is the best time to begin gathering data around these items.
	e. Erik Cole noted that the Data Committee should be helping to steer these data discussions.
	f. Judy Tackett-looking at different data sources that we have. We need more information on what type of "data sources" is needed versus what HUD requires. We can expand to include the major reports and the "TIF" analysis.
	g. Erik Cole: Will ask that a chair be appointed to the Data Committee. Help spread the responsibility of staff.
	h. Suzie Tolmie: Suggested using HUD's unmet chart. Brief surveys could be sent to providers. We can review what the unmet need analysis is based on the survey responses.
	i. Beth Shinn: how do we ensure that all populations are covered (not just those in shelter)?
	j. Judy Tackett: Has HUD already put this survey together? Suzie answered yes. Judy noted that this could be a starting point.

6. POINT-IN-TIME COUNT (2017)   MANDY WOOD

DISCUSSION	The Point in Time count for 2017 was carried out on January 26-27, 2017. Fifteen agencies submitted shelter surveys that provided demographic data and bed utilization across all of their programs. In addition, MDHA and UHS submitted their data on Permanent Supportive Housing projects as well as any agencies serving households enrolled, but not housed in Rapid Re-housing programs. Mandy is in the final stages of correcting and verifying data points across singles and families as well as verifying data points on HUD's subpopulations like chronic or veteran households. Mandy also mentioned she is working closely with Jessica Ivey at the Metropolitan Homelessness Commission to identify and de-duplicate any households appearing more than once across categories. There are few outstanding items that require verification before numbers can be submitted to Nashville Leadership.

7. FY2017 COMPETITION
   UPDATE & DATA
   COMMITTEE DISCUSSION &   SUZIE TOLMIE/ANGIE HUBBARD
   INNOVATION COMMITTEE
   CREATION

DISCUSSION	a. Angie gave update on NOFA while in DC. Might not hear anything until the end of April in terms of release dates for the FY2017 NOFA.
	b. Suzie explained that Norm Suchar announced during the debriefing on FY2016 competition that HUD anticipated May 2017 NOFA.
	c. The new CoC Timeline for CoC will be posted on the website. We will have to

continue work on the monitoring visits. Suzie will be joining the site visits for this year and increase the program monitoring piece. (Will this include new projects that were awarded in FY2016?) ----For the projects that are not practicing the housing first-what will be the recourse? Can we accelerate the process of site visits?—both had idea of notifying agencies of this year's process? If we offer assistance: who would help with this type of assistance? Can this be brought to the board? Should staff be looked at (in the future) to help facilitate this type of assistance? Would said staff have to be at Collaborative Applicant? (Yes).

d. Matt Preston ---In Houston: have a staff of 20. Aligned all of their funding.
e. Steve Reiter: Expanded outside of Harris County (in Texas).
f. Angie H: Having an innovation committee: to help come up with ideas for the bonus projects so that the city can be more prepared. Can look at different funding sources that are possible and if it isn't funded through HUD, we can search out other sources to fund the project if it fulfills a huge need.
g. Erik Cole: stated that the Mayor's office could be a huge opportunity for unfunded projects through HUD.
h. Motion to form Innovation committee: So moved.
i. Center for Non Profit management: good candidates; but Judy would like to open the committee membership to specified individuals. Can there be expert advisors? Potentially 'Brian Kelsey from the Office of Innovation.
ii. Erik Cole: Needs to be EDs at the table to see where the project would live. Could be a hybrid: long term vision members and short term vision members.
iii. Judy cautions from creating too many projects. Bonus Only!!!! Motion PASSED: Foster the development FY2017 Bonus Project. of Ad-HOC..
iv. Should the group start meeting?—Ideas can be floated to Judy to help shape membership. There does need to be a data piece.
v. Sean Muldoon: Data driven selection of members on committee.
vi. Bringing members from all bodies—for the innovation committee.
vii. Meeting with Suzie and Judy: meet longer: Send email to larger list that messages the data committee
viii. There can be nominations for this committee.
ix. Needs to be expectations of what the commitments are for the committee members.
x. Possible to keep a waiting list of potential committee members.
xi. Should we write a job description for the role of committee member? Yes and we approve the job description and list of members in April's meeting.
xii. Judy will work with Suzie to develop the above.
xiii. Open and public meetings---always and forever!
xiv. Can there be the same type of description for the data committee? First data meeting can tackle what the purpose is.
xv. Will be drafted and sent to the board for approval.
xvi. VOTE: All in favor.

8. INNOVATION COMMITTEE FORMATION	GOVERNANCE BOARD
QUORUM PRESENT: YES	
Final Vote:	APPROVED

NOT PRESENT TO FACILITATE DISCUSSION. CARRY FORWARD TO NEXT MONTH AGENDA.

9. VETERANS LEADERSHIP SUBCOMMITTEE	JUDITH TACKETT

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DISCUSSION	Judy had call with Joe Savage (UISCH)-willing to come to Nashville to discuss the benchmarks on the ending veterans' homelessness. MDHA staff and MHC staff will be meeting to discuss the process of CES –how to structure or create the infrastructure for the CES piece. Follow-up meeting for the next vets' piece.

ATTACHMENTS	1. November 2016 Governance Minutes 2. January 2017 Governance Minutes 3. February 2017 Governance Minutes 4. CoC Timeline for the FY2017 Competition

*Next Meeting Scheduled: May 10th, 2017 at 9:00 am at the MDHA Board Room in Main MDHA Building