

PUBLIC MEETING: ALL COMMUNITY MEMBERS INVITED TO ATTEND

CoC Governance Board –Meeting Minutes

DATE: FEBRUARY 14, 2018
 TYPE: SCHEDULED

LOCATION: MDHA TRAINING CENTER
 TIME: 9:00-10:45 AM

FACILITATORS	Sean Muldoon, Board Chair
TAKER OF MINUTES	Suzie Tolmie, MDHA Staff & Ingrid McIntyre
BOARDMEMBERS IN ATTENDANCE	Beth Shinn, Michelle Hall, Sean Muldoon, Floyd Shechter, Norman Humber, Ingrid McIntyre, Kay Haley, April Calvin, Zac Oswald, Marc Overlock, Jennifer Reason, Catherine Knowles, Trina Frierson
ABSENT MEMBERS	Jaye Cole, Ryan Ellis
OTHER ATTENDEES	Judith Tackett, Abigail Dowell, Mandy Wood, Treva Gilligan

***Motions and appointments made if 51% of voting members were present.**

Agenda topics-See Below

1. MEETING START: INTRODUCTIONS & ROLL CALL
2. DISCLOSURE OF CONFLICTS OF INTEREST

SEAN MULDOON

DISCUSSION	Board member conflicts of interest: Sean Muldoon asked for any new or changed conflicts. There were none.
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3. MINUTES

SEAN MULDOON

	Requested approval of January 10 th meeting minutes as written or if there were any corrections to same. Minutes approved by affirmation as written.
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4. COC GENERAL BUSINESS

POINT-IN-TIME COUNT (PITC)	Various Board members provided updates on how the PITC and debriefing for the same event. Beth Shinn reported that this was the first time using the survey for folks outdoors and pointed out that a one-night count did not accurately represent the number of people who experience homelessness over longer periods and stated that in a national phone survey in 1990, 7% of respondents reported that they had been literally homeless at some point in their life. There was general discussion on whether the survey could be used in shelters, as a comparative and on how to get the message out on what the PITC numbers reflect and the broader extent of homelessness that the PIT does not cover.
COC/MHC GOVERNANCE WORKGROUP	Sean distributed a handout showing the basic details of the proposal being worked on to codify the formation of a Planning Council into a Metro ordinance, which is designed to align with a revised CoC Charter. He updated board members on issues being addressed such as where the CoC would reside within Metro Government and the independence/autonomy of the Council, and changes to the Charter to spell out how members of the Council will be elected and vacancies filled. To find all the information specifically on the work of the CoC/MHC Governance Workgroup, please follow the link below. https://www.homelessgovernancenashville.com/
MOTION	Floyd Shechter made a motion to move forward with the intent to create the CoC Planning Council.

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	Marc Overlock 2 nd the motion. The motion passed unanimously. It was noted that the CoC General membership would also vote on this issue at their meeting on February 15.
COLLABORATIVE APPLICANT (C A)	Treva Gilligan reported that it had not been decided when the next vote on the CA would be held. She also stated research had revealed that HUD did not require an annual vote on the CA by the CoC membership. She stated that MDHA was willing to remain in the role until unification of the governance structure is completed.
BOARD MEETINGS IN MARCH & NOVEMBER	Board members were informed that in March & November, 2018 the Governance Board meeting date falls the day before the General meeting, unlike the other months, when it falls the prior week.
MOTION	Board members were asked to vote on whether to keep the March and November 2018 to the 2 nd Wednesday of the month or to change the meeting date. The majority voted to keep to the original schedule.
DEATHS SINCE LAST MEETING	Sean Muldoon informed Board members that the MHC had a standing monthly agenda item where they observed a moment of silence to remember members of the homeless community that had died during the prior month and stated that he would be adding this as an agenda item to CoC Governance Board meetings.
GOVERNANCE BOARD ATTENDANCE	There was discussion on whether board attendance in committee meetings should/could be considered in meeting the attendance requirements outlined in the Charter. It was decided any sort of change or clarification in attendance requirements would need to be addressed in the Charter. Suzie Tolmie said she had created a spreadsheet recording attendance that she would be emailing out to all board members.
APHESIS HOUSE GRANTS	Suzie Tolmie provided an update on the status of Aphasis House's two (2) HUD CoC grants that they may be willing to assign to another agency. Floyd Shechter stated the need for a contingency plan to preserve the funding for the city. Ms. Tolmie stated that she would get a letter from Aphasis House confirming their intentions to assign the grants to another agency and then email CoC agencies to gauge interest on assuming the grants and schedule a meeting to field questions. Sean Muldoon asked to be notified when the meetings are scheduled.

5. COMMITTEE REPORTS

CES	No report
DATA	No report; meeting Friday, February 16
PIT COUNT (DATA SUB-COMMITTEE)	Suzie Tolmie reported that the PITC numbers are being compiled, and that staff is reviewing methods of extrapolating data for the unsheltered persons who were not surveyed.
HMIS ADVISORY	Mandy Wood, in the absence of Nicole Bridges, the Chair, reported that the committee continued to work on finalizing the HMIS consent in order to bring it back to the Governance Board for approval. She stated that the next meeting would be held on February 20 from 1-3. Marc Overlock passed out information containing his research on privacy laws would apply that would be passed on to the committee.
PEC	Suzie Tolmie reported that the committee is revising the local CoC application to better align with HUD's priorities, and beginning to utilize HUD's Rating & Ranking Tool for this year's competition.
STANDARDS	Suzie Tolmie reported that the next step is to incorporate edits suggested by HUD Technical

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(AD HOC)	Assistance, and then submit to the committee members, for their review. Sean Muldoon hopes once this work is done, the committee can shift to developing standards of care.
VETERANS WORK GROUP (AD HOC)	Meeting next Tuesday, February 20 at 2 pm
MEMBERSHIP	Suzie presented Co-chair Jessica Hoke's summary, and the question about what constitutes a quorum at CoC General meetings and suggested it be recommended that the Charter committee consider adding language to define it as the majority of members in attendance at any meeting.
YOUTH (AD HOC)	Michelle Hall reported that membership on the committee needs to be carefully considered and that she may ask for volunteers for new members at the next CoC general meeting. She also reported that the group is looking at updating an application for the Youth Homelessness Demonstration Program (YHDP) funding.
STRONG COMMITTEES	Sean Muldoon stated that he wanted the CoC to strive for strong committees composed of the right people.

6. Other Business

WELCOME HOME	Floyd Shechter announced the formation of a nonprofit group called Welcome Home, consisting of 26 organizations working on affordable housing with the intent of raising awareness & bringing related legislation to Metro Council for approval. He asked if members would mind receiving information regarding the committee's efforts – with no objections voiced, he stated that Ingrid McIntyre, who is also on the group's steering committee, would be emailing information to members.
CON PLAN	Judy Tackett said that the Consolidated Plan process will be kicking off in March, with meetings designed for soliciting input on homeless housing and services.