

PUBLIC MEETING: ALL COMMUNITY MEMBERS INVITED TO ATTEND

CoC Governance Board –Meeting Minutes

DATE: APRIL 11, 2018
 TYPE: SCHEDULED

LOCATION: MDHA TRAINING CENTER
 TIME: 9:00-10:30 AM

FACILITATORS	Sean Muldoon, Board Chair
TAKER OF MINUTES	Suzie Tolmie, MDHA Staff
BOARDMEMBERS IN ATTENDANCE	Beth Shinn, Trina Frierson, Michelle Hall, Ingrid McIntyre, Sean Muldoon, Floyd Shechter, April Calvin, Zac Oswald, Marc Overlock, Ryan Ellis, Kay Haley
ABSENT MEMBERS	Jaye Cole (excused), Norman Humber, Jennifer Reason, Catherine Knowles
OTHER ATTENDEES	Nicole Bridges, Lee Stewart, Nicole Williams, Judith Tackett, Abigail Dowell, Mandy Wood, Treva Gilligan, Angie Hubbard, Bill Friskics-Warren, Rickey Bearden, Steve Reiter

***Motions and appointments made if 51% of voting members were present.**

Agenda topics-See Below

1. MEETING START: INTRODUCTIONS
2. DISCLOSURE OF CONFLICTS OF INTEREST

SEAN MULDOON

DISCUSSION	Board member conflicts of interest: Sean Muldoon asked for any new or changed conflicts, and said that he is employed by Operation Stand Down Tennessee, which does get CoC funding via a CES grant to Safe Haven Family Shelter.
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3. MINUTES

SEAN MULDOON

	Requested approval of March 14 th meeting minutes as written or if there were any corrections to same. Ryan moved, Marc 2 nd . Passed.
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4. COC GENERAL BUSINESS

DEATHS SINCE LAST MEETING	Sean Muldoon asked Board members to observe a moment of silence to remember members of the homeless community who had died during the prior month. Floyd announced the death of Dinah Gregory, long-time employees at Metro Social Services.
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COC/MHC GOVERNANCE WORKGROUP/ CHARTER	<p>Sean said that the draft charter was posted on the web, and that CoC membership was given until March 30 to offer feedback. 3 Proposed changes were submitted, which will be considered at the next Charter Review Committee meeting, April 16 at OSDTN from 2-3:30. Members from the Workgroup will be asked to attend (Daryl Murray, Rachel Hester and Catherine Knowles). The ordinance and charter were being reviewed by HUD and technical assistance staff at Cloudburst, to assure they are in line with the HEARTH Act and CoC Interim Rule. The draft Charter will be presented to CoC General membership at the April meeting, and then posted to the MDHA website for public comment. A city ordinance is being prepared simultaneously, and the plan is to sit the new Planning Council in July. A vote on the Charter is slated for the May CoC General meeting.</p> <p>CoC/MHC Governance Workgroup The progress of the ordinance is coinciding with the work of the Charter. Quan Poole at Metro Legal is working on language in the ordinance. The next meeting is April 24, 9:30 at Lentz. To find all the information specifically on the work of the</p>
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	group, please follow the link below. https://www.homelessgovernancenashville.com/
HMIS LEAD	Angie Hubbard announced that MDHA will be stepping down from its role as HMIS Lead agency and working with the CoC to select another agency needs to assume this role. To assure an open process, MDHA will assist CoC Governance in identifying interested/qualified agencies to assume this role. Sean stated that he would be asking for volunteers to serve on an ad hoc committee to review letters of interest and listen to presentations from interested agencies on May 3, and make a recommendation to Governance on the most capable candidate. Sean has also contacted agencies who expressed interest or are likely candidates: The Salvation Army, Metro Social Services, Vanderbilt and Catholic Charities. The CoC Governance board can then submit its recommendation to the CoC General membership for their vote at their May meeting. Discussion that data collection must improve, and we must be clear that the quantity of data is not where it should be for the city.
POINT-IN-TIME COUNT	Sean distributed a chart showing the number of homeless persons counted, both in shelter and unsheltered. A total of 2,298 persons were counted. Beth Shinn is working with one of her students at Vanderbilt, who is analyzing aggregate data from the surveys conducted of people sleeping outside, and provided details on initial results. Ingrid requested a change in the draft Press Release that was distributed, to reflect that although progress has been made, we still have a long way to go. Angie said that the release could be edited before going out.
APHESIS HOUSE GRANTS	Suzie Tolmie provided an update on the status of Aphasis House’s two (2) HUD CoC grants that they want to assign to another agency. A meeting was held with all interested agencies, to help compile a list of questions to send to HUD-Knoxville staff. No answers have been received back from HUD yet.

5. COMMITTEE REPORTS

CES	Jessica Ivey was sick, but Judy handed out copies of the draft CES Brochure - next steps are printing and distributing. Ingrid asked if a grievance procedure could be added.
DATA	Nicole Williams Co-chair <ul style="list-style-type: none"> • Will discuss reasoning for any increase/decrease in sheltered, unsheltered count • Looking into administrative procedures for sharing of data
POINT-IN-TIME COUNT SUBCTEE	Suzie Tolmie – (See related report in CoC General Business, above) Count data distributed at this meeting & will also present at April CoC General meeting.
HMIS ADVISORY	Nicole Bridges, Chair – mentioned wanting to get the consent approved at the May 2018 Governance meeting.
PEC	Mandy Wood, MDHA Staff - The committee is beginning to utilize HUD’s Rating & Ranking Tool for this year’s competition, & designing benchmarks for performance measures. She developed reports on actual project performance and presented this to the committee at its April 3 meeting. After CoC monitoring visits, some of the numbers may be adjusted. Once the draft is complete, it will be provided to agencies for review and provide input.
STANDARDS (AD HOC)	Suzie Tolmie reported that the next step is to incorporate edits suggested by HUD Technical Assistance, and then submit to the committee members, for their review before sending to all agencies with CoC funding for comment.
VETERANS WORK GROUP (AD HOC)	Judy Tackett, Co-Chair, reported that this group needs to select a strong co-chair, & has established monthly housing placement goals (35/month), & is continuing its improvement of the By-Name List.
MEMBERSHIP	Suzie said that committee members are evaluating an electronic sign-in process, discussing voting rights, and that an intern at the Salvation Army is assisting with calculating attendance.
YOUTH	Michelle Hall reported that a few key slots on the Key Action committee are being filled. Abigail

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(AD HOC)	Dowell said that a Youth Advisory Board, composed of homeless or formerly homeless youth, has its first meeting on Saturday, April 14. The application to HUD for Youth Homelessness Demonstration Program (YHDP) funding will be submitted April 16 by MDHA as Collaborative Applicant with the Metro Homelessness Commission administering the project, if funds are awarded.
CONSUMER ADVISORY BOARD	Judy has a group of people interested in helping to plan & make recommendations to the Governance Board on members to serve on an effective and supported Consumer Advisory Board to be created by the CoC. This would formalize input from homeless/formerly homeless persons to community processes like CoC funding. The group has not yet met.

6. Other Business

COC MONITORING	Suzie & Mandy will be monitoring all projects through May.
COM'TY PARTNERSHIP FUND	Lee Stewart stated that 11 agencies applied for this funding from the city. He sees 3 innovative proposals. Sean asked him to present at a future meeting.
CITY BUDGET HEARINGS	Judy said that although Metro was asked to submit status quo budgets, she urged for more funding for the Homelessness Commission in the budget hearing, particularly to assist in data collection.