

PUBLIC MEETING: ALL COMMUNITY MEMBERS INVITED TO ATTEND

CoC Governance Board Minutes-2017

MINUTES

DATE: APRIL 12, 2017
 TYPE: SCHEDULED
 TIME: 9:00-10:45 am

LOCATION: MDHA BOARD ROOM

FACILITATOR	Erik Cole
TAKER OF MINUTES	Rachel Hester, then Suzie Tolmie
MEMBER ATTENDEES	Cara Robinson, Judy Tackett, Rachel Hester, Catherine Knowles, Clark Harrison, Daryl Murray, Beth Shinn, Allison Cantway (filling in for Trish Davis)
ABSENT MEMBERS	Dan Heim
ADDITIONAL ATTENDEES	Bill Friskics-Warren, Nicole Bridges, Rickey Bearden, Sean Muldoon, Steven Reiter, Treva Gilligan, Angie Hubbard, Matt Preston, Jessica Ivey, Kyle Duvall

***Motions and appointments made if 51% of voting members were present.**

Agenda topics

1. MARCH 2017 MINUTES

SUZIE TOLMIE

MOTION	No minutes were distributed.
APPROVED/DENIED	These minutes will be emailed at later date for approval.

2. HUD TA-CLOUDBURST

ANGELA HUBBARD/ERIK COLE

DISCUSSION	Provided updates on assistance from HUD TA Provider, Cloudburst.
CONCLUSION	<p>Designation of Collaborative Applicant is required by HUD each year, and is slated to occur at April 20 CoC General meeting, when combined meeting of Coalition & CoC General body meetings will have Q&A by Metro Social Services, MDHA & Catholic Charities staff. Meeting will last from 9-12. Cloudburst should visit in May to discuss governance work. Jim Harbison (Exec Director at MDHA) said he had conflict with time of this meeting, but can come by 11:30. Questions related to governance must be submitted in writing by 4 pm today.</p> <p>Future meetings- Charter vote will happen in May. Need to form Nominating Committee & vote on Governance Committee members and officers- June? Some discussion on CoC Governance Board, how terms start, & how we don't have to shake any existing foundation we have- we don't want to have all members be new.</p> <p>For updates or important announcements, go to the MDHA website: http://www.nashville-mdha.org/community-development/about-the-continuum-of-care/</p> <p>Email Distribution list for updates and important announcements is maintained by: Angela Hubbard or ahubbard@nashville-mdha.org. To remove or add contact information, please contact her directly.</p>

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3. DATA COMMITTEE

SEAN MULDOON

DISCUSSION	<p>Sean Muldoon is chair of the Data Committee. First meeting was April 11. Data can be collected and compliment efforts related to needs assessment, but this sort of assessment should sit in another committee. Need to engage a full-time researcher to help us look at what data we want to track & understand. How do we use what we have?</p> <p>The committee will meet monthly, on the first Tuesday of the month. [Sean- my notes from the Data Committee meeting say the 2nd Tuesday, so we need to get this straightened out.]</p>
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4. POINT-IN-TIME (PIT) COUNT

SEAN MULDOON & SUZIE TOLMIE

DISCUSSION	<p>The total number of homeless persons counted this year is consistent with that from last year. major difference is the lower number of chronic, both sheltered and unsheltered. This could be because we were more strategic about housing chronic homeless people, but could also be due to the new HUD definition of chronic, and the increased difficulty to document this.</p> <p>We want to make sure, when the number is released, that it is in context, and can highlight issues surrounding homelessness. MDHA is getting media inquiries now, so we need a plan and a story- this is a number on one particular night of the year.</p> <p>A release could include: better data discussion; narrative; some of the numbers above. "Nashville is working toward getting a better picture of homelessness." Judy recommended an editorial meeting to explain the problem and how we are working together to address homelessness, i.e., Coordinated Entry System (CES), data Committee, governance. Steve Reiter recommended focusing on an action plan, Judy felt that you have to educate on the picture first.</p> <p>Angie suggested the creation of an ad hoc committee that would include our media relations folks, to devise a plan to tell the story with the May 1 date coming up, with the following members: Beth Shinn, Bill Friskics-Warren, Ben Grady, Rachel Hester, Catherine Knowles, Mayor's office, MDHA- Jamie Berry, Sean Muldoon, Judy Tackett, & Mandy Wood.</p> <p>Family summary data needs to be added to the Point-in-time graphic before any release. By May 1, all PIT data must be entered onto HUD's website, and it will be public information.</p> <p>Sean discussed the 1998 <i>Voices of the Homeless</i> report, done by Metro Health Department; it was able to reach sheltered homeless and couch surfers.</p> <p>Last year, Neighborhood Health served 5,000 unduplicated patients that were homeless using the HRSA definition, which includes those staying in motels, couch surfers and literal homeless persons. 41% of these people were female.</p> <p>Catherine Knowles reported 3,182 school children meeting the US Dept of Education's definition of homeless (also includes doubled-up families).</p>
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5. HOUSING FIRST

DISCUSSION	<p>The Housing First approach was going to be on the agenda for the CoC General meeting. There was some discussion on the purpose here. if it is a part of the NOFA, we can introduce as part of the details on the CoC competition and the NOFA (Notice of Funding Availability), when it is published.</p> <p>This is where Rachel Hester's notes end & Suzie Tolmie's notes start.</p>
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DISCUSSION	<p>April 3 was the deadline for public comment on the final draft of the Governance Charter. The final draft will be voted on at the May CoC General meeting. Annual revision is required by HUD. Kyle Duvall said that charter models from Colorado, Houston and other CoCs had been reviewed by members of the Charter Review Committee. The Charter should serve as an umbrella for CoC efforts, and what is key is committees that are active and functioning. Nicole Bridges reminded attendees that there should be one Governance Board member actively serving on each committee.</p> <p>Some changes to the charter include:</p> <ul style="list-style-type: none"> • Membership will require a form to be completed • 50% attendance in order to have voting rights • 2 CoC orientation meetings each year • Any votes anticipated will be announced prior to the General meeting. <p>Steve Reiter- revise page 9, amendment of Charter Due consideration of any change or amendment- in writing as amendment? [??? I need clarification on this from Steve members who recall Steve's point]</p> <p>What qualifies as an "excused" absence? And, is a Treasurer needed?</p> <p>Daryl Murray asked if the section on conflict of interest will help avoid the problems in the past of the recusal of a large % of Governance Committee members. Bill Friskics-Warren responded that this should be alleviated due to a larger number of committee members anticipated in the future.</p> <p>Daryl asked what sort of entity the Governance Committee/Board was. it is not incorporated. not filing anything with the State. Steve asked if an opinion from Metro Legal was needed, or an MOU, and brought up liability issues. Kyle suggested these concerns go to a "parking lot" for discussion at a later time.</p> <p>Nicole volunteered to speak at the April General meeting about the final draft of the Charter., and Erik agreed to help her summarize beforehand. Angie will send out Erik's final revision today.</p>
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MOTION	Kyle moved for adoption of the Draft Charter, Daryl seconded.
APPROVED/DENIED	Motion passed.

***Next Meeting Scheduled: May 10 2017 at 9:00 am at the MDHA Board Room in Main MDHA Building**