Metropolitan Development and Housing Agency  
Rental Assistance Department  
620 Dew Street • Nashville, Tennessee 37206  
Mailing Address: P O Box 846 Nashville, Tennessee 37202  
Telephone (615) 252-6500 • TDD (615) 252-8599 • FAX (615) 252-6614  
www.nashville-mdha.org

**Service Complaint Reporting Form**

This form is for complaints regarding service you have received from MDHA Rental Assistance department staff. To report program fraud, please use our Program Fraud Form.

Most issues can be resolved easily and quickly by the department supervisors. If you are not satisfied with an action by our staff; complete the form below to request that a supervisor review and respond to your complaint. If unsatisfied with the supervisor’s response, you may then request that your issue be reviewed by the department Assistant Director. Note: the Rental Assistance Department will not act upon anonymous complaints. Giving your name and contact information is required as we may need to ask you for more details and may not be able to complete the investigation if we cannot reach you.

Your name: __________________________ Your address: __________________________

Your contact phone number(s): ____________________________________________

Your e-mail address: ______________________________________________________

When did the event about which you are complaining occur?

Date:_________ Time:_________

Name of the person(s) involved in this event: _________________________________

Where did this event occur? □ MDHA office □ Phone call □ Other

Who witnessed this event? Name(s): ______________________________________

Contact phone number(s): ________________________________________________

What occurred at this event about which you are complaining? Please give as much information and as many details as possible. If necessary, use the back of this form.

Your signature:______________________________________ Date:____________________

Please submit this form the address above or via e-mail to Section8@nashville-mdha.org